

October 6, 2016
Regular Meeting
Res. No. 16-10-01

MOTION: KELLY

SECOND: CADDIGAN

RE: APPROVE – MINUTES – SEPTEMBER 8, 2016

ACTION: APPROVED

WHEREAS, on September 8, 2016, at 7:00 p.m. the Potomac and Rappahannock Transportation Commission ("PRTC" or the "Commission") convened their regular meeting at the PRTC Transit Center, located at 14700 Potomac Mills Road, Woodbridge, Virginia; and

WHEREAS, PRTC conducted business in accordance with a published agenda dated September 8, 2016.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby approve the minutes of September 8, 2016.

Votes:

Ayes: Anderson (Richard), Anderson (Ruth), Caddigan, Jenkins, Kelly, Lawson, Nohe, Principi, Thomas, Trampe

Nays: None

Abstain: Milde, Skinner

Absent from Vote: Miller, Pittard

Alternate Present Not Voting: Durany, Franklin

Absent from Meeting: Aveni, Barg, Barker, Horsely, Jones, Lasch, Lovejoy, Maurer, McLaughlin, Mitchell, Naddoni, Ross, Sellers, Way, Withers, Wren

ATTEST:



Eric Marx, Interim Executive Director

September 8, 2016
Regular Meeting
Res. No. 16-09-01

MOTION: KELLY

SECOND: CADDIGAN

RE: APPROVE – MINUTES – JULY 7, 2016

ACTION: APPROVED

WHEREAS, on July 7, 2016, at 7:00 p.m. the Potomac and Rappahannock Transportation Commission ("PRTC" or the "Commission") convened their regular meeting at the PRTC Transit Center, located at 14700 Potomac Mills Road, Woodbridge, Virginia; and

WHEREAS, PRTC conducted business in accordance with a published agenda dated July 7, 2016.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby approve the minutes of July 7, 2016.

Votes:

Ayes: Anderson, (Richard), Anderson (Ruth), Barker, Caddigan, Jenkins, Jones, Kelly, Lawson, Lovejoy, Miller, Pittard, Principi, Thomas

Nays: None

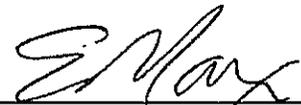
Abstain: Durany, Trampe

Absent from Vote: None

Alternate Present Not Voting: None

Absent from Meeting: Aveni, Barg, Horsley, Lasch, Maurer, McLaughlin, Milde, Mitchell, Naddoni, Nohe, Ross, Sellers, Skinner, Way, Withers, Wren

ATTEST: _____



Eric Marx, Interim Executive Director

September 8, 2016
Regular Meeting
Res. No. 16-09-02

MOTION: JONES
SECOND: KELLY
RE: APPROVE – AGENDA – SEPTEMBER 8, 2016
ACTION: APPROVED

WHEREAS, the Potomac and Rappahannock Transportation Commission (“PRTC” or the “Commission”) meets on a monthly basis and an agenda is presented to the Commission for review and approval.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby approve the agenda of September 8, 2016, as presented.

Votes:

Ayes: Anderson (Richard), Anderson (Ruth), Barker, Caddigan, Durany, Jenkins, Jones, Kelly,
Lawson, Lovejoy, Miller, Pittard, Principi, Thomas, Trampe

Nays: None

Abstain: None

Absent from Vote: None

Alternate Present Not Voting: None

Absent from Meeting: Aveni, Barg, Horsley, Lasch, Maurer, McLaughlin, Milde, Mitchell,
Naddoni, Nohe, Ross, Sellers, Skinner, Way, Withers, Wren

ATTEST:



Eric Marx, Interim Executive Director

September 8, 2016
Regular Meeting
Res. No. 16-09-03

MOTION: KELLY
SECOND: CADDIGAN
RE: APPROVE – CONSENT AGENDA – SEPTEMBER 8, 2016
ACTION: APPROVED

WHEREAS, the Potomac and Rappahannock Transportation Commission (“PRTC” or the “Commission”) was presented with a consent agenda; and

WHEREAS, an opportunity was afforded for items to be added or deleted from the consent agenda.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby approve the consent agenda of September 8, 2016, as presented.

Votes:

Ayes: Anderson (Richard), Anderson (Ruth), Barker, Caddigan, Durany, Jenkins, Jones, Kelly, Lawson, Lovejoy, Miller, Pittard, Principi, Thomas, Trampe

Nays: None

Abstain: None

Absent from Vote: None

Alternate Present Not Voting: None

Absent from Meeting: Aveni, Barg, Horsley, Lasch, Maurer, McLaughlin, Milde, Mitchell, Naddoni, Nohe, Ross, Sellers, Skinner, Way, Withers, Wren

ATTEST: 
Eric Marx, Interim Executive Director

September 8, 2016
Regular Meeting
Res. No. 16-09-04

MOTION: KELLY

SECOND: CADDIGAN

RE: ACCEPTANCE OF THE POTOMAC AND RAPPAHANNOCK
TRANSPORTATION COMMISSION MONTHLY JURISDICTIONAL
FINANCIAL REPORT FOR THE PERIODS ENDED MAY 31, 2016 AND
JUNE 30, 2016

ACTION: APPROVED

WHEREAS, a financial report for each jurisdiction is prepared each month for presentation to the Potomac and Rappahannock Transportation Commission ("PRTC" or the "Commission"); and

WHEREAS, this report supplies information on the current month and year-to-date motor fuel tax collections; earned interest, other revenues, state administration cost, expenditures, transfers and encumbrances; and

WHEREAS, this information covers the PRTC as a whole, as well as each separate jurisdiction; and

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby accept the Jurisdictional Financial Report for the periods ended May 31, 2016 and June 30, 2016, as presented.

Votes:

Ayes: Anderson (Richard), Anderson (Ruth), Barker, Caddigan, Durany, Jenkins, Jones, Kelly, Lawson, Lovejoy, Miller, Pittard, Principi, Thomas, Trampe

Nays: None

Abstain: None

Absent from Vote: None

Alternate Present Not Voting: None

Absent from Meeting: Aveni, Barg, Horsley, Lasch, Maurer, McLaughlin, Milde, Mitchell, Naddoni, Nohe, Ross, Sellers, Skinner, Way, Withers, Wren

ATTEST:



Eric Marx, Interim Executive Director

September 8, 2016
Regular Meeting
Res. No. 16-09-05
VRE Agenda Item 9-E

MOTION: KELLY

SECOND: JENKINS

**RE: RECOMMEND AUTHORIZATION TO SUBMIT VRE PROJECT TO THE
COMMONWEALTH TRANSPORTATION BOARD FOR EVALUATION UNDER
SMART SCALE**

ACTION: APPROVED

WHEREAS, the Virginia Railway Express (VRE) has identified a candidate project for evaluation under the Smart Scale prioritization process (formerly known as HB2); and

WHEREAS, the project is the Gainesville-Haymarket Extension Project; and

WHEREAS, projects must go through the Smart Scale prioritization process to receive funding under the High-Priority Projects Program; and

WHEREAS, the Commonwealth Transportation Board (CTB) will use the Smart Scale scoring along with other information to inform their funding decisions; and

WHEREAS, the VRE Operations Board recommends the following action.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission hereby authorizes the Northern Virginia Transportation Commission's (NVTC) Acting Executive Director to submit the Gainesville-Haymarket Extension Project to the Commonwealth Transportation Board for evaluation under the Smart Scale scoring process and funding consideration in the FY 2022-2023 Program, to make necessary corrections to project amounts or descriptions, and to execute all project funding agreements that may result from consideration of the project.

September 8, 2016
Regular Meeting
Res. No. 16-09-05
VRE Agenda Item 9-E
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Votes:

Ayes: Anderson (Ruth), Caddigan, Durany, Jenkins, Kelly, Lawson, Principi, Thomas

Nays: Anderson (Richard), Barker, Lovejoy, Miller, Jones, Trampe

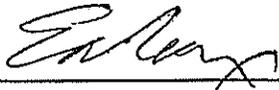
Abstain: Pittard

Absent from Vote: None

Alternate Present Not Voting: None

Absent from Meeting: Aveni, Barg, Horsley, Lasch, Maurer, McLaughlin, Milde, Mitchell,
Naddoni, Nohe, Ross, Sellers, Skinner, Way, Withers, Wren

ATTEST:



Eric Marx, Interim Executive Director

September 8, 2016
Regular Meeting
Res. No. 16-09-06
VRE Agenda Item 9-E

MOTION: KELLY

SECOND: JENKINS

**RE: RECOMMEND AUTHORIZATION TO SUBMIT VRE PROJECT TO THE
COMMONWEALTH TRANSPORTATION BOARD FOR EVALUATION UNDER
SMART SCALE**

ACTION: APPROVED

WHEREAS, the Virginia Railway Express (VRE) has identified a candidate project for evaluation under the Smart Scale prioritization process (formerly known as HB2); and

WHEREAS, the project is the Fredericksburg Line Capacity Expansion Project; and

WHEREAS, projects must go through the Smart Scale prioritization process to receive funding under the High-Priority Projects Program; and

WHEREAS, the Commonwealth Transportation Board (CTB) will use the Smart Scale scoring along with other information to inform their funding decisions; and

WHEREAS, the VRE Operations Board recommends the following action.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission hereby authorizes the Northern Virginia Transportation Commission's (NVTC) Acting Executive Director to submit the Fredericksburg Line Capacity Expansion Project to the Commonwealth Transportation Board for evaluation under the Smart Scale scoring process and funding consideration in the FY 2022-2023 Program, to make necessary corrections to project amounts or descriptions, and to execute all project funding agreements that may result from consideration of the project.

September 8, 2016
Regular Meeting
Res. No. 16-09-06
VRE Agenda Item 9-E
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Votes:

Ayes: Anderson (Richard), Anderson (Ruth), Barker, Caddigan, Durany, Jenkins, Jones, Kelly,
Lawson, Lovejoy, Miller, Principi, Thomas, Trampe

Nays: None

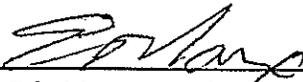
Abstain: Pittard

Absent from Vote: None

Alternate Present Not Voting: None

Absent from Meeting: Aveni, Barg, Horsley, Lasch, Maurer, McLaughlin, Milde, Mitchell,
Naddoni, Nohe, Ross, Sellers, Skinner, Way, Withers, Wren

ATTEST:



Eric Marx, Interim Executive Director

September 8, 2016
Regular Meeting
Res. No. 16-09-07

MOTION: THOMAS
SECOND: KELLY
RE: AUTHORIZE THE SALE OF SEVEN VRE LEGACY GALLERY CARS
ACTION: APPROVED

WHEREAS, in February of 2013, the VRE Operations Board granted authority to sell the remaining Legacy Gallery cars in anticipation of the new railcar delivery; and

WHEREAS, the Virginia Railway Express (VRE) posted a Request for Interest (RFI) on the VRE website for public sale; and

WHEREAS, a proposal was received from Metra of Chicago, Illinois to purchase the 405, 408, 412, 422, 423, 425 and 429 Legacy Gallery cars.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission hereby authorizes the VRE Chief Executive Officer to enter into the attached agreement to sell seven Legacy Gallery cars Nos. 405, 408, 412, 422, 423, 425, and 429 to Metra of Chicago, Illinois for a total amount of \$3,500.

Votes:

Ayes: Anderson (Richard), Anderson (Ruth), Barker, Caddigan, Durany, Jenkins, Jones, Kelly, Lawson, Lovejoy, Miller, Pittard, Principi, Thomas, Trampe

Nays: None

Abstain: None

Absent from Vote: None

Alternate Present Not Voting: None

Absent from Meeting: Aveni, Barg, Horsley, Lasch, Maurer, McLaughlin, Milde, Mitchell, Naddoni, Nohe, Ross, Sellers, Skinner, Way, Withers, Wren

ATTEST:



Eric Marx, Interim Executive Director

September 8, 2016
Regular Meeting
Res. No. 16-09-08

MOTION: KELLY

SECOND: DURANY

RE: AUTHORIZATION FOR THE INTERIM EXECUTIVE DIRECTOR TO COMMENCE PUBLIC PARTICIPATION PROCESS FOR PROPOSED GAINESVILLE/PENTAGON OMNIRIDE SERVICE

ACTION: APPROVED

WHEREAS, at its March 3rd meeting, the Potomac and Rappahannock Transportation Commission ("PRTC" or the "Commission") authorized the Interim Executive Director to apply for and accept funds from the Transform 66 Multimodal project made available through the Northern Virginia Transportation Commission (NVTC) for OmniRide service between Gainesville and the Pentagon; and

WHEREAS, PRTC's project was one of ten selected by the regional project team, approved by the NVTC Board, then forwarded to and approved by the Commonwealth Transportation Board; and

WHEREAS, awarded funds fully cover costs between December 2016, and the end of FY19; and

WHEREAS, management is engaged in discussions with VDOT to use I-66 outside the Beltway Transportation Management Plan funds to continue the Gainesville/Pentagon operation through the end of construction (expected in 2021); and

WHEREAS management intends to seek Gainesville/Pentagon funding beyond 2021 as an element of the Transform 66 Transit and TDM plan that will fund services post construction, when Express Lane revenue operations begin; and

WHEREAS, PRTC's Public Participation Policy requires that public hearings be held in the implementation of new routes.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission hereby authorizes the Interim Executive Director to conduct public hearings for the proposed Gainesville/Pentagon route.

September 8, 2016
Regular Meeting
Res. No. 16-09-08
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BE IT FURTHER RESOLVED that the Interim Executive Director will present results of the public participation process to the Commission prior to commencement of the Gainesville/Pentagon service.

Votes:

Ayes: Anderson (Richard), Anderson (Ruth), Barker, Caddigan, Durany, Jenkins, Jones, Kelly, Lawson, Lovejoy, Pittard, Principi, Thomas, Trampe

Nays: None

Abstain: None

Absent from Vote: Miller

Alternate Present Not Voting: None

Absent from Meeting: Aveni, Barg, Horsley, Lasch, Maurer, McLaughlin, Milde, Mitchell, Naddoni, Nohe, Ross, Sellers, Skinner, Way, Withers, Wren

ATTEST:



Eric Marx, Interim Executive Director

September 8, 2016
Regular Meeting
Res. No. 16-09-09

MOTION: JONES
SECOND: THOMAS
RE: AUTHORIZE CLOSED MEETING
ACTION: APPROVED

WHEREAS, the Potomac and Rappahannock Transportation Commission (PRTC) desires to discuss in Closed Meeting the following matters:

- Personnel discussion concerning a modification to the VRE Chief Executive Officer's contract.
- Establish performance incentives and metrics for the second year of the Interim Executive Director's contract.

WHEREAS, pursuant to Section 2.2-3711.A.1 (personnel) VA Code Ann., such discussions may occur in Closed Meeting.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby authorizes discussion of the aforestated matters in Closed Meeting.

Adjourned into Closed Meeting at 8:41 p.m.

Votes:

Ayes: Anderson (Richard), Anderson (Ruth), Barker, Caddigan, Durany, Jenkins, Jones, Kelly, Lawson, Lovejoy, Pittard, Principi, Thomas, Trampe

Nays: None

Abstain: None

Absent from Vote: Miller

Alternate Present Not Voting: None

Absent from Meeting: Aveni, Barg, Horsley, Lasch, Maurer, McLaughlin, Milde, Mitchell, Naddoni, Nohe, Ross, Sellers, Skinner, Way, Withers, Wren

September 8, 2016
Regular Meeting
Res. No. 16-09-10

MOTION: JONES
SECOND: JENKINS
RE: CERTIFY CLOSED MEETING
ACTION: APPROVED

WHEREAS, the Potomac and Rappahannock Transportation Commission has this day adjourned into Closed Meeting in accordance with a formal vote of the Commission, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information Act requires certification that such Closed Meeting was concluded in conformity with the law.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby certify that to the best of each members' knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Meeting to which this certification applies, and (ii) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened were heard, discussed or considered by the Commission. No member dissents from the aforesaid certification.

Concluded Closed Meeting at 10:20 p.m.

Votes:

Ayes: Anderson (Richard), Anderson (Ruth), Barker, Caddigan, Durany, Jenkins, Jones, Kelly, Lawson, Lovejoy, Pittard, Principi, Thomas, Trampe

Nays: None

Abstain: None

Absent from Vote: Miller

Alternate Present Not Voting: None

Absent from Meeting: Aveni, Barg, Horsley, Lasch, Maurer, McLaughlin, Milde, Mitchell, Naddoni, Nohe, Ross, Sellers, Skinner, Way, Withers, Wren

ATTEST:



Eric Marx, Interim Executive Director

September 8, 2016
Regular Meeting
Res. No. 16-09-11

MOTION: CADDIGAN

SECOND: LAWSON

**RE: APPROVE AN AMENDMENT TO THE VRE CHIEF EXECUTIVE OFFICER'S
EMPLOYMENT AGREEMENT**

ACTION: APPROVED

WHEREAS, the Virginia Railway Express (VRE) Operations Board has concluded an evaluation of the VRE Chief Executive Officer's performance for the third year of his service; and

WHEREAS, the VRE Operations Board is recommending an amendment to the VRE Chief Executive Officer's employment agreement ("the Third Amendment") based on an assessment of his performance, and

WHEREAS, the Potomac and Rappahannock Transportation Commission (PRTC) has reviewed the VRE Operations Board recommendation and concurs.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission hereby approves the Third Amendment to the employment agreement with Mr. Allen, and authorizes NVTC's Chairman to execute it on behalf of the Commission.

Votes:

Ayes: Anderson (Richard), Anderson (Ruth), Barker, Caddigan, Durany, Jenkins, Jones, Kelly,
Lawson, Lovejoy, Pittard, Principi,

Nays: Thomas, Trampe

Abstain: None

Absent from Vote: Miller

Alternate Present Not Voting: None

Absent from Meeting: Aveni, Barg, Horsley, Lasch, Maurer, McLaughlin, Milde, Mitchell,
Naddoni, Nohe, Ross, Sellers, Skinner, Way, Withers, Wren

ATTEST:



Eric Marx, Interim Executive Director

September 8, 2016
Regular Meeting
Res. No. 16-09-12

MOTION: THOMAS

SECOND: JONES

RE: AUTHORIZE CHAIRMAN TO FINALIZE PERFORMANCE INCENTIVES AND METRICS FOR THE INTERIM EXECUTIVE DIRECTOR

ACTION: APPROVED

WHEREAS, the Potomac and Rappahannock Transportation Commission ("PRTC" or the "Commission) Evaluation Committee met to review proposed performance incentives and metrics for the second year of the Interim Executive Director's contract; and

WHEREAS, the Evaluation Committee asked the Commission to authorize the Chairman, in consultation with the Evaluation Committee, to finalize such incentives and metrics; and

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission hereby authorizes the Chairman, in consultation with the other members of the Evaluation Committee, to work with the Interim Executive Director, to finalize and agree to the performance incentives and metrics for the second year of the Employment Agreement between the Commission and its Interim Executive Director, and directs the Chairman to report back to the Full Commission at its October meeting on those agreed performance incentives and metrics.

Votes:

Ayes: Anderson (Richard), Anderson (Ruth), Barker, Caddigan, Durany, Jenkins, Jones, Kelly, Lawson, Lovejoy, Pittard, Principi, Thomas, Trampe

Nays: None

Abstain: None

Absent from Vote: Miller

Alternate Present Not Voting: None

Absent from Meeting: Aveni, Barg, Horsley, Lasch, Maurer, McLaughlin, Milde, Mitchell, Naddoni, Nohe, Ross, Sellers, Skinner, Way, Withers, Wren

ATTEST:



Eric Marx, Interim Executive Director