

Christen Gallik  
Director of Social Services



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**City of Fredericksburg Department of Social Services  
Board of Directors  
Meeting Minutes – July 8, 2011**

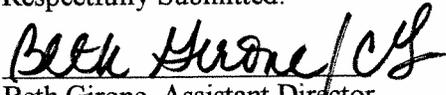
Present for the meeting: Florence Bailey, Diane Clark, Christen Gallik, Beth Girone, Mayor Tomzak and Libby Wasem. Guest in attendance: Kathleen Dooley, City Attorney.

- I. Meeting called to order at 8:06 a.m.
- II. **Public Comment** – There was no public comment.
- III. Libby Wasem made a motion to approve the minutes from June 10, 2011. Mayor Tomzak seconded the motion and the minutes were approved without any changes.
- IV. **Budget Report:** Christen Gallik reviewed the budget report. Items of interest were discussed. Please see narrative.
- V. **Director's Report:** Christen Gallik distributed the Director's Report. Items of interest were discussed. Highlights included: Ms. Gallik stated that she and the Assistant Director, Beth Girone will be attending a New Director's Experience conference in Richmond the week of 7/18 – 7/22. USDA will be performing a review of the recent Management and Evaluation review on July 12<sup>th</sup> and 13<sup>th</sup>.
- VI. **Old Business:** There was no old business to discuss.
- VII. **New Business:**
  - a. CPS Policy and Procedure – Mayor Tomzak requested information regarding CPS procedures. Shannon Hartung, Service Team Supervisor, joined the meeting and answered questions and shared information for the Board. Response time and appropriate referrals were discussed.
- VIII. **Executive Session:** The Board did not go into Executive Session.
- IX. **Items for Consent:** There were no items for the consent agenda.
- X. **Items for Approval:** There were no items for approval.

**Next Meeting Schedule:** The next meeting will be August 12, 2011 at 8:00 a.m.

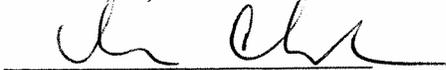
With no other business to discuss, the meeting adjourned at 8:30 a.m.

Respectfully Submitted:

  
Beth Girone, Assistant Director

Date 8/12/11

APPROVED

  
Diane Clark, Chair

Date August 12, 2011

**Helping People Triumph over Hardships to Promote Healthier Futures Within Our Community**