

Christen Gallik
Director of Social Services



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**City of Fredericksburg Department of Social Services
Board of Directors
Meeting Minutes – November 10, 2011**

Present for the meeting: Florence Bailey, Diane Clark, Christen Gallik, Beth Girone, Thomas Tomzak, and Libby Wasem.

- I. Meeting called to order at 7:34 am.
- II. Public Comment – Mr. Tomzak introduced Angela Williams, representing the Community Foundation, who provided a handout with local statistics concerning youth in Fredericksburg. Most noted was that Fredericksburg City currently is #2 in Virginia for children dropping out of school. (A hard copy of the presentation will be placed in the DSS Board notebook.) Discussion followed. The Board decided to hold a meet and greet with the School Board sometime in January to discuss shared issues. Ms. Bailey agreed to contact a member of the School Board.
- III. Libby Wasem motioned, Florence Bailey seconded and the Board unanimously approved the minutes from the October 14, 2011 Board meeting.
- IV. **Budget Report:** Christen Gallik distributed the budget report. Ms. Gallik explained to the Board that we are in the beginning stages of the State's Child Care Automation and that as part of that process, we will be returning funds from our child care budget lines (871,878, 881 and 883) as payment for these services will be made at the state level beginning in February, 2012.
- V. **Director's Report:** Highlights from the Director's report included the Leadership Team attending training on Employee Dispute Resolution, Performance Management and Grievances. Ms. Girone and Ms. Gallik attended the Virginia League of Social Work Executives conference Nov. 2-4th. All of the members were reminded of the upcoming Adoption Day Celebration they have been invited to attend on November 19th.
- VI. **Old Business:** There was no Old Business to discuss.
- VII. **New Business:** Ms. Gallik handed out VDSS League information on upcoming legislative issues and highlighted issues that could affect DSS. (hard copy will be in DSS Board Book) Ms. Gallik also informed the Board that she is beginning to work on the budget for FY 13 that is due to the City on December 2, 2011. The Board agreed to review and approve the budget via email communication.

Executive Session:

WHEREAS, the Social Services Board desires to discuss in Executive Session matters relating to confidential personnel issues; and

WHEREAS, pursuant to Section 2.2-3711 VA Code such discussions may occur in Executive Session; **NOW THEREFORE**, BE IT RESOLVED that the Social Services Board does hereby authorize discussion of the afore-stated matter in Executive Session:

Call for the motion to move into Executive Session:

Motion was made by Libby Wasem and seconded by Florence Bailey that the meeting move into Executive Session to protect the privacy of individuals involved in personnel matters not related to public business. Motion passed.

CERTIFICATION:

WHEREAS, the Social Services Board has this day adjourned into Executive Session in accordance with a formal vote of the Board in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, the Freedom of Information Act requires certification that such Executive Session was conducted in the conformity with the law;

NOW, THEREFORE BE IT RESOLVED that the City of Fredericksburg Social Services Board does hereby certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Executive Session to which this certification applies, and (ii) only such public business matters as were identified in the Motion by which said Executive Session was convened were heard, discussed or considered by the Board. No matter dissents from the afore-stated certification.

Call for the motion to move out of Executive Session:

Motion made by Florence Bailey and seconded by Libby Wasem to move out of Executive Session at 9:30a.m. Motion passed.

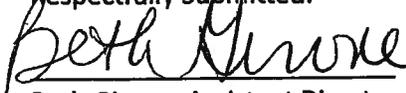
VIII. **Items for Consent:** There were no items for consent.

IX. **Items for Approval:** Ms. Clark signed adoption papers for DC.

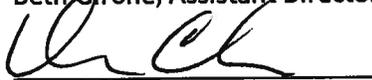
Next Meeting Schedule: The next meeting will be **Friday, December 9, 2011 at 8:00 a.m.**

With no other business to discuss, the meeting adjourned at 9:35 am.

Respectfully Submitted:

 Date 12/9/11

Beth Grone, Assistant Director

 Date December 9, 2011

Diane Clark, Chair

APPROVED