

Christen Gallik
Director of Social Services



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**City of Fredericksburg Department of Social Services
Board of Directors
Meeting Minutes – December 9, 2011**

Present for the meeting: Kathy Anderson, Florence Bailey, Diane Clark, Christen Gallik, Beth Girone, and Libby Wasem

- I. Meeting called to order at 8:10 am.
- II. Public Comment – There was no Public Comment.
- III. Libby Wasem motioned, Florence Bailey seconded and the Board unanimously approved the minutes from the November 10, 2011 Board meeting.
- IV. **Budget Report:** Christen Gallik distributed the budget report. Ms. Gallik stated that the 2013 Budget was submitted to the City on December 2, 2011. Board members commended her on a job well done. For the current budget, it was reported that we are still on target for our projections for this Fiscal Year. Child Care Automation System went live on December 5, 2011 and the transition went smoothly. Clients are slated to use their "swipe" cards beginning in February. This change will mainly impact one of our 3 VIEW workers who will now be able to spend more time doing client case work.
- V. **Director's Report:** Highlights from the Director's report included attending the Drop-Out Prevention Meeting on 11/21/2011. Ms. Gallik told the Board that the meeting was well attended and representatives were present from all four schools and various community partners. Break out groups were formed and Ms. Gallik was in the group that looked at resources available in our community. She explained that more people will be invited to the next meeting and that a report is expected to come from the committee in the near future. Ms. Gallik attended 3-day SNAP Emergency Preparedness training in Hampton that taught leaders how to process SNAP if a disaster occurred. The Adoption Celebration on November 19 went well. Ms. Gallik thanked those Board members who were able to attend the event.
- VI. **Old Business:** Kathy Anderson asked if the same concerns the Board had regarding Teen Responsibility and its impact on the Drop-Out rate were discussed at the meeting attended by Ms. Gallik. Ms. Gallik stated that different groups focused on different issues but said that she would voice the Board's concerns at the next meeting. Meeting with the School Board was put on hold pending the outcome of the Advisory Committee's report.
- VII. **New Business:** There was no new business to discuss.
- VIII. **Executive Session:** *WHEREAS*, the Social Services Board desires to discuss in Executive Session matters relating to confidential personnel issues; and *WHEREAS*, pursuant to Section 2.2-3711 VA Code such discussions may occur in Executive Session; **NOW THEREFORE, BE IT RESOLVED** that the Social Services Board does hereby authorize discussion of the afore-stated matter in Executive Session:

Call for the motion to move into Executive Session:

Motion was made by Kathy Anderson and seconded by Libby Wasem that the meeting move into Executive Session at 9:00 a.m. to protect the privacy of individuals involved in personnel matters not related to public business. Motion passed.

CERTIFICATION:

WHEREAS, the Social Services Board has this day adjourned into Executive Session in accordance with a formal vote of the Board in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, the Freedom of Information Act requires certification that such Executive Session was conducted in the conformity with the law;

NOW, THEREFORE BE IT RESOLVED that the City of Fredericksburg Social Services Board does hereby certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Executive Session to which this certification applies, and (ii) only such public business matters as were identified in the Motion by which said Executive Session was convened were heard, discussed or considered by the Board. No matter dissents from the afore-stated certification.

Call for the motion to move out of Executive Session:

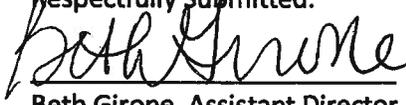
Motion made by Kathy Anderson and seconded by Libby Wasem to move out of Executive Session at 9:08 a.m. Motion passed.

- IX. **Items for Consent:** There were no items for consent.
- X. **Items for Approval:** There were no items for approval.

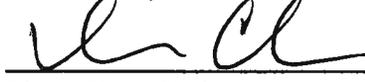
Next Meeting Schedule: The next meeting will be Friday, January 13, 2011 at 8:00 a.m.

With no other business to discuss, the meeting adjourned at 9:10 am.

Respectfully Submitted:

 Date 1/13/2012

Beth Girone, Assistant Director

 Date Jan 13, 2012

Diane Clark, Chair

APPROVED