

Christen Gallik
Director of Social Services



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**City of Fredericksburg Department of Social Services
Board of Directors
Meeting Minutes – May 11, 2012**

Present for the meeting: Kathy Anderson, Florence Bailey, Diane Clark, Christen Gallik, Beth Girone, Angel Gooch-Tankersly, and Libby Wasem

- I. Meeting called to order at 8:11 am.
- II. Public Comment – There was no Public Comment.
- III. Kathy Anderson made a motion and Angel Gooch-Tankersly seconded and the Board unanimously approved the minutes from the April 13, 2012 Board meeting.
- IV. **Budget Report:** Ms. Gallik reported that the current reporting month's rate of 50/50% Federal/State and Local reimbursement is what is to be expected for March. She added that we have a savings in Child Care and in Administrative expenses due to the money returned to the State as a result of the child care automation program (we were able to keep the local share of that program) and the savings we have due to staff vacancies.
FY 13 State allocations came in yesterday and City Council approved the budget on the 1st read. Included in the budget is a 2.5% pay increase effective July 1, 2012 for all full time employees, a part-time eligibility worker, and additional money to help us provide a financial boot camp for VIEW clients.
- V. **Director's Report:** Ms. Gallik provided the Board with a Farmer's Market brochure explaining how consumers can use their SNAP cards to purchase produce, etc. Board members were also given information about Elder Abuse Prevention and activities our agency has planned for the designated Prevention Month of May. It was also reported that we are currently advertising for the Eligibility Supervisor Position with a closing date of May 18th.
- VI. **Old Business:** There was no Old Business to discuss.
- VII. **New Business:** New Board Member – We only had one candidate, Zach Hatcher who will be voted on by City Council at their June meeting.
- VIII. **Executive Session:** *WHEREAS*, the Social Services Board desires to discuss in Executive Session matters relating to confidential personnel issues; and
WHEREAS, pursuant to Section 2.2-3711 VA Code such discussions may occur in Executive Session; **NOW THEREFORE, BE IT RESOLVED** that the Social Services Board does hereby authorize discussion of the afore-stated matter in Executive Session:

Call for the motion to move into Executive Session:

Motion was made by Libby Wasem and seconded by Florence Bailey that the meeting move into Executive Session at 9:10 a.m. to protect the privacy of individuals involved in personnel matters not related to public business. Motion passed.

CERTIFICATION:

WHEREAS, the Social Services Board has this day adjourned into Executive Session in accordance with a formal vote of the Board in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, the Freedom of Information Act requires certification that such Executive Session was conducted in the conformity with the law;

NOW, THEREFORE BE IT RESOLVED that the City of Fredericksburg Social Services Board does hereby certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Executive Session to which this certification applies, and (ii) only such public business matters as were identified in the Motion by which said Executive Session was convened were heard, discussed or considered by the Board. No matter dissents from the afore-stated certification.

Call for the motion to move out of Executive Session:

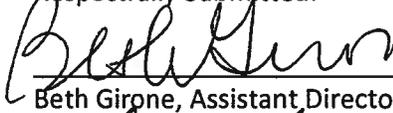
Motion made by Libby Wasem and seconded by Florence Bailey to move out of Executive Session at 9:20 a.m. Motion passed.

- IX. **Items for Consent:** There were no items for consent.
- X. **Items for Approval:** There were no items for approval.

Next Meeting Schedule: The next meeting will be **Friday, June 8 at 8:00 a.m.**

With no other business to discuss, the meeting adjourned at 9:30 am.

Respectfully Submitted:

 Date 6/8/12

Beth Girone, Assistant Director

 Date June 8, 2012

Diane Clark, Chair

APPROVED