

Christen Gallik  
Director of Social Services



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**City of Fredericksburg Department of Social Services  
Board of Directors  
Meeting Minutes – August 10, 2012**

Present for the meeting: Florence Bailey, Christen Gallik, Beth Girone, Zach Hatcher, and Libby Wasem

- I. Meeting called to order at 8:07 am.
- II. Public Comment – There was no Public Comment.
- III. The minutes from the July 13, 2012 Board meeting could not be approved since there was not a quorum.
- IV. **Budget Report:** Ms. Gallik reported that the FY 2013 budget of approximately 3.7 million (down approximately 1 million due to Child Care Services money now being run through the State offices). As predicted, we finished the FY 2012 with a surplus. We are moving forward with plans to use a portion of the fund balance to purchase a new phone system and to create some much needed office space by “hard walling” an area up front.
- V. **Director’s Report:** Ms. Gallik informed the Board that interviews for both the part-time and full-time Eligibility Worker positions are scheduled for August 20 and 21<sup>st</sup>. The Board viewed the shorter version of the film “From Place to Place”, a documentary focusing on a group of teens aging out of the Foster Care system.
- VI. **Old Business:** Caitlin Mackay, Eligibility Supervisor, joined the meeting to share eligibility information requested by the Board at the last meeting. Ms. Mackay explained the eligibility guidelines for programs such as SNAP and Medicaid. She also shared information about Federal Poverty limits and handed out color coded graphs to further explain eligibility determination guidelines.
- VII. **New Business:** Performance Measures – Tabled until the next meeting date.
- VIII. **Executive Session:** No Executive Session
- IX. **Items for Consent:** There were no items for consent.
- X. **Items for Approval:** No items for approval.

Next Meeting Schedule: The next meeting will be **Friday, September 14 at 8:00 a.m.**

With no other business to discuss, the meeting adjourned at 9:00 am.

Respectfully Submitted:



Beth Girone, Assistant Director

Date 9/14/12



Libby Wasem, Chair

Date 9/14/12

**APPROVED**