

Christen Gallik  
Director of Social Services



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**City of Fredericksburg Department of Social Services  
Board of Directors  
Meeting Minutes – March 8, 2013**

Present for the meeting: Kathleen Anderson, Florence Bailey, Christen Gallik, Beth Girone, Zach Hatcher  
Bea Paolucci, Angel Gooch-Tankersley

- I. Meeting called to order at 8:04 am.
- II. **Public Comment:** There was no Public Comment.
- III. **Approval of Minutes:** Bea Paolucci made a motion to approve the minutes of February 8, 2013, Zach Hatcher seconded. All were in favor.
- IV. **Budget Report: The budget was presented and discussed.**
- V. **Director's Report:** Ms. Gallik informed the Board that the Quality Service Review (QSR) Grand Round meeting had been re-scheduled due to the snow for next Wednesday, March 13 from 10-12 at Salem Fields Community Church. She also shared that the Academy for Financial Empowerment would be holding their graduation ceremony on March 21, 2013 at 4:30 p.m. in our conference room and that Board members are invited to attend. March is Family Services Specialist (new term for Social Worker) Appreciation month and every Friday, the workers will be receiving a little special note or small token of our appreciation for all of their hard work. A breakfast is planned for the final Friday of the month. The Agency will be receiving an award from the USDA Undersecretary for winning the Champion of Hunger Gold Level award for the Community Outreach program. Peggy Stallard, our Community Outreach Eligibility Worker and Supervisors Robin Brooks and Caitlin MacKay will be present at the conference to accept on our behalf.
- VI. **Old Business:** None
- VII. **New Business:** Discussion was held about transferring the Delegation of Authority to the Director to sign Voluntary Entrustments in lieu of a Board member. Bea moved to approve the Delegation of Authority to Execute "Entrustment Agreement for Permanent Surrender of a Child" to the Director. Florence Bailey seconded the motion. All were in favor. Ms. Gallik spoke to the Board about some recent security issues. Ms. Gallik has met with Loren Kato, Safety Officer with the City to discuss installing some better security measures for employees. Once more information is available, it will be shared with Board members. Ms. Girone gave the Board a brief update on the results from the Quality Service Review that wrapped up on March 1, 2013. Overall, our agency did well in terms of meeting the needs of the children and families involved in the 5 cases reviewed. This experience provided opportunities for improvement as well as praise for current practices already in place. It was noted that our Parent Resource Program was highlighted as a "shining star" throughout the review. The support and ongoing training that the program coordinator, Michelle Matthews gives to both the foster families and the workers was a positive thread in this process.
- VIII. **Executive Session:** No Executive Session was needed.
- IX. **Items for Consent:** There were no items for consent.

X. **Items for Approval:** Ms. Gooch-Tankersley signed the grant proposal for the Community Based Eligibility Worker to be submitted.

XI. **Next Meeting Schedule:** The next meeting will be **Friday, April 12th at 8:00 a.m.**  
With no other business to discuss, the meeting adjourned at 8:55 am.  
Respectfully Submitted:

\_\_\_\_\_ Date \_\_\_\_\_  
Beth Girone, Assistant Director

\_\_\_\_\_ Date \_\_\_\_\_  
Angel Gooch-Tankersley, Vice-Chair