

Christen Gallik
Director of Social Services



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**City of Fredericksburg Department of Social Services
Board of Directors
Meeting Minutes – October 11, 2013**

Present for the meeting: Florence Bailey, Christen Gallik, Beth Girone, Zach Hatcher and Libby Wasem.

- I. Meeting called to order at 8:11 am.
- II. **Public Comment:** There was no Public Comment.
- III. **Approval of Minutes:** Zach Hatcher made a motion to approve the minutes of September 13, 2013. Florence Bailey seconded. All were in favor.
- IV. **Budget Report:** The budget was presented and discussed. Budget submission and deadlines for the FY 2015 budget was discussed also.
- V. **Director's Report:** Ms. Gallik reported on upcoming events and meetings she attended since the last Board meeting. A report was distributed. The Board was reminded of the agency's annual Adoption Day Celebration - November 23, 2013.
- VI. **Old Business:**
 - A) **Phone System Update** – The City's IT Department and Businets are working with us to help determine why we are experiencing so many problems with the new phone system. Zultys, our phone system administrator, has asked us to keep a log of the issues so they can investigate and give us a report.
 - B) **MAGI Implementation update** – The new eligibility determination went into effect October 1st. There are some kinks to be worked out still, but the State is working on these issues.
 - C) **2013 Annual Report** – The Board commented on a job well done on the 2013 Annual Report. Ms. Gallik added that many community partners had contacted her to state the same.
- VII. **New Business:**
 - A) **MWHC** – Update was given on the OEW program.
 - B) **New Board Member Appointment** – Debe Fufts, Executive Director of the Disability Resource Center has been appointed to the Board. Her first meeting will be in December.
- VIII. **Executive Session: Executive Session:**

WHEREAS, the Social Services Board desires to discuss in Executive Session matters relating to confidential personnel issues; and

WHEREAS, pursuant to Section 2.2-3711 VA Code such discussions may occur in Executive Session; **NOW THEREFORE, BE IT RESOLVED** that the Social Services Board does hereby authorize discussion of the afore-stated matter in Executive Session:

Call for the motion to move into Executive Session:

Motion was made by Florence Bailey and seconded Zach Hatcher for the meeting to move into Executive Session at 8:44 a.m. to protect the privacy of individuals involved in personnel matters not related to public business. Motion passed.

CERTIFICATION:

WHEREAS, the Social Services Board has this day adjourned into Executive Session in accordance with a formal vote of the Board in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, the Freedom of Information Act requires certification that such Executive Session was conducted in the conformity with the law;

NOW, THEREFORE BE IT RESOLVED that the City of Fredericksburg Social Services Board does hereby certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Executive Session to which this certification applies, and (ii) only such public business matters as were identified in the Motion by which said Executive Session was convened were heard, discussed or considered by the Board. No matter dissents from the afore-stated certification.

Call for the motion to move out of Executive Session:

Motion made by Florence Bailey and seconded by Zach Hatcher to move out of Executive Session at 8:51 a.m. Motion passed.

IX. **Items for Consent:**

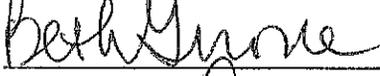
A) **Adoption Consent** – Granted.

X. **Items for Approval:** Libby Wasem signed adoption documents for approval.

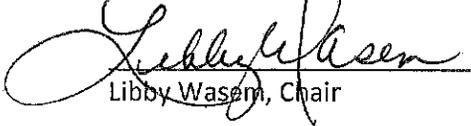
The next meeting is scheduled for Friday, December 13 at 8 a.m. (No November Meeting!)

With no other business to discuss, the meeting adjourned at 8:54 a.m.

Respectfully Submitted:


Beth Girone, Assistant Director

Date 12/13/13


Libby Wasem, Chair

Date 12/13/13

APPROVED