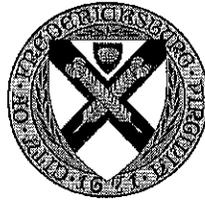


Christen Gallik  
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**City of Fredericksburg Department of Social Services  
Board of Directors  
Meeting Minutes – December 13, 2013**

Present for the meeting: Debe Fults, Christen Gallik, Beth Girone, Zach Hatcher, Bea Paolouci and Libby Wasem.

- I. Meeting called to order at 8:05 am.
- II. **Public Comment:** There was no Public Comment.
- III. **Approval of Minutes:** Debe Fults made a motion to approve the minutes of October 11, 2013. Bea Paolouci seconded. All were in favor.
- IV. **Budget Report:** The budget was presented and discussed.
  - A) Review and Approval of FY 2015 Budget – Zach Hatcher made a motion to approve the 2015 Budget submission. Debe Fults seconded. All were in favor.
- V. **Director's Report:** Ms. Gallik reported on upcoming events and meetings she attended since the last Board meeting. A report was distributed.
- VI. **Old Business:**
  - A) **Phone System Update** – The City's IT Department and Businets continue to work with us as we try to identify the problems and notify Zultys so they can work on solutions. Ms. Wasem suggested that we contact the CEO if we do not get results from this process.
  - B) **MAGI Implementation update** – There are still kinks to work out with this new system, but the State is attempting to correct things as they become aware of them.
- VII. **New Business:**
  - A) **Local Director approval to sign Addendums to Virginia Adoption Assistance Agreements – 2.23.5 Executing the Addendum:** With new policy effective October 15, 2013, any time changes are made to an existing Addendum of Agreement in the Adoption Process, the local board or designee must approve, sign and date the updated document. (Prior to this new policy, local boards only had to review the Addendum once at the beginning of the process.) Local Departments were asked to determine protocol either way, whether the approval would be made by the Board or their designee. Zach Hatcher made a motion to allow the Director to approve and sign any changes to an existing Addendum of Agreement asking that a copy be provided to the Board at their next regular meeting. Bea Paolouci seconded. All were in favor. occi
  - B) **New Board Member Appointment** – The Board welcomed its newest member, Debe Fults, Executive Director of the Disability Resource Center.
- VIII. **Executive Session:** There was no need to go into Executive Session.
- IX. **Items for Consent:**
  - A) **Adoption Consent** – Granted.
- X. **Items for Approval:** Libby Wasem signed adoption documents for approval.

The next meeting is scheduled for Friday, January 10th at 8 a.m. With no other business to discuss, the meeting was adjourned.

Respectfully Submitted:

Beth Girone

Beth Girone, Assistant Director

Date

1/10/2014

Libby Wasem

Libby Wasem, Chair

Date

1/10/2014

**APPROVED**