



MEMORANDUM

TO: Mayor Greenlaw and Members of City Council
FROM: Beverly R. Cameron, City Manager
DATE: May 20, 2014
SUBJECT: City Manager's Update

Highlights of major activities and other notable developments:

Police Captain Receives Award from MCHH - On May 17, Captain Rick Pennock was presented with the "Oscar Mike Award" from the Marine Corps Historic Half in recognition of his support of the event since 2007. The award, which translates to "On the Move" from the military phonetic alphabet, is presented annually to an individual who has made outstanding contributions to the Historic Half, the running community, and to the City of Fredericksburg. Captain Pennock has been working with the Historic Half since its inception and has served as the Police Incident Commander and in other vital roles during every running of the event. With his leadership and guidance over the years, the marathon organizers were able to add the 10K and 5K competitions to the lineup of events on race day. MCM Director Rick Nealis said of Captain Pennock's impact: "His knowledge and leadership allowed the MCM to develop courses and safely welcome an additional 2,000 runners to Historic Half Weekend. He's proud of his city and has worked hard to showcase its beauty, history and landmarks during the Historic Half."



City Successfully Hosts the Seventh Historic Half Marathon - The City of Fredericksburg and the United States Marine Corps Marathon Staff combined efforts for the seventh year to host the Marine Corps Historic Half Marathon, Historic 10K and Semper Fred 5K on May 18. City Fire, Police, Public Works and Economic Development and Tourism staff all assisted directly in the event. More than 7,500 runners participated as the event nearly reached capacity. Area hotels were sold out as participants came to Fredericksburg from 49 states and 3 foreign countries. Other points of note: 9,169 registered in the half marathon, 10 and 5K races combined. 7,545 runners participated, the second highest total in race history.

The Marine Corps Historic Half event is under contract with the Fredericksburg Expo Center through 2017.

A Historic Half Wedding - When a local bride reached out to the Department of Economic Development and Tourism for assistance in planning her May wedding, little did anyone know that this would become a noted event at the Marine Corps Historic Half Marathon. EDT staff members assisted with ceremony and reception locations and notified the half marathon staff of this special story. This Fredericksburg couple was featured in the event program, participated in the opening ceremonies, married at Hurkamp Park on Saturday and ran the Half Marathon on Sunday morning where the groom carried the bride across the finish line.

Summertime Hazard Awareness Program - On May 7, the city kicked off its Summertime Hazard Awareness Program. Safety Coordinator Loren Kato, in cooperation with the city's Watershed Manager, Officer Lee Sillitoe, conducted training sessions that covered heat illness awareness and prevention, poison ivy recognition, and river and water safety. Employees from the Public Works, Parks Maintenance, Wastewater Treatment Facility, and Public Facilities Departments were in attendance. Based on this training and discussions among staff in attendance, the Safety Office is confident that city employees will have a safe and successful summer season.

New Emergency Notification System - On May 1, Information Technology implemented Everbridge, a mass citizen notification system, with the help of the Police and Fire Departments. The Everbridge system allows for messages to be targeted to a specific geographic area as well as allowing for city-wide notifications. City staff also have the ability to create notification templates with pre-determined contact lists and pre-defined messages. Phase I is now complete and the new system is being used by the Police and Fire Departments to send internal messages to emergency personnel and by the E-911 Center to send "reverse 911" message alerts to the citizens of Fredericksburg.

During Phase II, the city will transition from the current Cooper Notification Fredericksburg Alert System to the Everbridge system so that all notifications, including those options such as river flooding and traffic alerts, will be sent via Everbridge. Citizens will be invited to register with Everbridge through its opt-in web portal to receive alerts on multiple devices, including cell phones. Everbridge also has a message escalation feature that can be activated in emergency situations. Message escalation allows citizens to define which method of contact (cell phone, email, landline phone, etc) they would like the system to attempt first, second, and so on until the citizen confirms receipt of the message. Phase II is anticipated to be completed before the end of this year.

New Applicant Tracking System - Information Technology and the Human Resources Department launched CivicHR, a product of CivicPlus, on May 20. The city contracted with CivicPlus in December 2012 to design and develop the City of Fredericksburg website. CivicHR enables city staff to create, manage, edit and internally route all jobs and descriptions from one place. It also helps process, sort, review and rate candidates at any stage, from one screen. This system allows applicants to apply online, access and edit their profile at any time and receive notifications when new jobs are posted.

Currently, the Human Resources Department is utilizing the new system. The next phase of implementation will include training so other departments can begin working with the CivicHR system directly. This phase should be complete within the next six months.

Fall Hill Avenue Canal Bridge – Four concrete girders of 103 feet in length, were installed this past Saturday, May 17. A large specialized crane was brought in from Ohio to install the girders. Two pedestrian bridges were set by the crane at the same time. The concrete pouring of the bridge deck is anticipated to begin by mid-June.



Building Construction Reports for March and April 2014 - A summary of the March and April building reports are attached for review.



MEMORANDUM

TO: Beverly R. Cameron, City Manager
FROM: Chuck Johnston, Director of Community Planning & Building
DATE: April 22, 2014
SUBJECT: Building Statistics

The following provides information for building activity in the City. Looking at the first three quarters of the fiscal year, the number of new single family homes has declined compared to last year, while the number of single family renovations remains comparable. Conversely, there is an increase in the number of new commercial projects so far when compared to last year, with a slight decline in renovation levels.

	March 2014	March 2013	FY to Date March 2014	FY to Date March 2013
<u>Single Family Residential Permits</u>				
<i>New Building</i>	<i>none</i>	<i>1</i>	<i>33</i>	<i>53</i>
<i>New Plumbing/Electrical/Mechanical/Other</i>	<i>4</i>	<i>1</i>	<i>27</i>	<i>14</i>
<i>Certificates of Occupancy</i>	<i>3</i>			
Existing Building	18	15	146	142
Existing Plumbing/Electrical/Mechanical/Other	23	37	305	331
<u>Multifamily/Commercial Permits</u>				
<i>New Building</i>	<i>2</i>	<i>none</i>	<i>10</i>	<i>4</i>
<i>CVS – 1511 Jefferson Davis Highway, 13,289 SF Retail/Pharmacy</i>				
<i>Generations of Women – 1300 Hospital Drive, 3500 SF Medical Office</i>				
<i>New Plumbing/Electrical/Mechanical/Other</i>	<i>10</i>	<i>2</i>	<i>70</i>	<i>69</i>
<i>Certificates of Occupancy</i>	<i>none</i>			
Existing Building	20	15	146	163
Existing Plumbing/Electrical/Mechanical/Other	35	26	347	359
Occupancy Permits for Existing Buildings	11	8	97	99
<u>Inspections Performed</u> Building and Site	476	501	4345	4519
<u>UTILITY FEES COLLECTED –</u>				
Water Tap	\$ 0.00	\$ 0.00	\$ 11,937.43	\$ 11,881.49
Water Availability	\$ 13,169.25	\$ 4,755.00	\$ 294,059.20	\$ 213,486.25
SUB TOTAL	\$ 13,169.25	\$ 4,755.00	\$ 305,996.63	\$ 225,367.74
Sewer Tap	\$ 0.00	\$ 0.00	\$ 25,500.00	\$ 2,100.00
Sewer Availability	\$ 17,938.75	\$ 6,040.20	\$ 448,636.15	\$ 315,738.95
SUB TOTAL	\$ 17,938.75	\$ 6,040.20	\$ 474,136.15	\$ 317,838.95
<u>TOTAL</u>	\$ 31,108.00	\$ 10,795.20	\$ 780,132.78	\$ 543,206.69



MEMORANDUM

TO: Beverly R. Cameron, City Manager
FROM: Chuck Johnston, Director of Community Planning & Building
DATE: May 13, 2014
SUBJECT: Building Statistics

The following provides information for building activity in the City. Looking at the first 10 months of the fiscal year, the number of new single family homes has declined compared to last year, while the number of single family renovations remains comparable. Conversely, there is an increase in the number of new commercial projects so far when compared to last year, with renovations at about the same level.

	<u>April 2014</u>	<u>April 2013</u>	<u>FY to Date April 2014</u>	<u>FY to Date April 2013</u>
<u>Single Family Residential Permits</u>				
<i>New Building</i>	5	6	38	59
<i>New Plumbing/Electrical/Mechanical/Other</i>	2	2	29	18
<i>Certificates of Occupancy</i>	3	4	38	61
Existing Building	26	15	172	157
Existing Plumbing/Electrical/Mechanical/Other	48	29	353	360
<u>Multifamily/Commercial Permits</u>				
<i>New Building</i>	5	2	15	6
<i>New Plumbing/Electrical/Mechanical/Other</i>	2	6	95	75
<i>Certificates of Occupancy</i>	<i>none</i>	4	3	18
Existing Building	38	21	184	184
Existing Plumbing/Electrical/Mechanical/Other	53	25	400	384
Occupancy Permits for Existing Buildings	14	9	111	108
<u>Inspections Performed</u> Building and Site	516	573	4861	5092
<u>UTILITY FEES COLLECTED –</u>				
Water Tap	\$ 10,400.00	\$ 0.00	\$ 22,337.43	\$ 11,881.49
Water Availability	<u>\$ 14,800.00</u>	<u>\$ 26,009.25</u>	<u>\$ 308,859.20</u>	<u>\$ 239,495.50</u>
SUB TOTAL	\$ 25,200.00	\$ 26,009.25	\$ 331,196.63	\$ 251,376.99
Sewer Tap	\$ 25,700.00	\$ 0.00	\$ 50,200.00	\$ 2,100.00
Sewer Availability	<u>\$ 24,600.00</u>	<u>\$ 44,241.75</u>	<u>\$ 473,236.15</u>	<u>\$ 359,980.70</u>
SUB TOTAL	\$ 50,300.00	\$ 44,241.75	\$ 523,436.15	\$ 362,080.70
<u>TOTAL</u>	\$ 75,500.00	\$ 70,251.00	\$ 854,632.78	\$ 613,457.69