



MEMORANDUM

TO: Mayor Greenlaw and Members of City Council
FROM: Beverly R. Cameron, City Manager
DATE: December 2, 2014
SUBJECT: City Manager's Update

Highlights of major activities and other notable developments:

Police Lieutenant Graduates from PELS -

In November, Lieutenant H.D. Jones graduated from the [Professional Executive Leadership School](#), a three-week program conducted by the Virginia Police Chiefs Foundation in conjunction with the University of Richmond. This excerpt from the PELS website explains: "This program is designed for individuals who currently serve in command/executive level positions within their agencies. The curriculum is liberal-arts/humanities based and focused on the study of leadership at an advanced level. The objective of this program is to acquaint participants with best practices in leadership, challenge them to reflect upon their own leadership competency, and examine ways of achieving both personal and professional growth."



Five New Recruits Complete Police Academy - On November 20, five officer recruits graduated from the Rappahannock Regional Criminal Justice Academy and they are now certified as law enforcement officers in the Commonwealth of Virginia. The new officers are all assigned to the Patrol Division and are currently undergoing the next phase of their education under the guidance of the department's Field Training Officers. Three of the new officers graduated with honors from RRCJA: Officer Joshua Gilworth was awarded with the overall top academic achievement, Officer Amber Hoaglund won the award for

top physical fitness among the female candidates, and Officer Joshua Pastell was recognized for top OVERALL skills of all the Academy graduates.



L-R: Officers Joshua Gilworth, Amber Hoaglund, Joshua Pastell, Jodi Clutts, and Timothy Kaufmann

Gun Give Back Event - On December 13, the city's Police and Sheriff's Departments will host a voluntary [Gun Give Back event](#) at Police Headquarters. The event will allow gun owners to dispose of unwanted weapons with the assurance that their firearms will never be used in the commission of a crime. The Gun Give Back will also give back to the community through the generous sponsorship offered by Ms. Doris Buffett. In exchange for each firearm turned in through the program, Ms. Buffett will donate \$100 to one of the following local charities: Empowerhouse, Cops and Kids (Shop with a Cop), Micah Ministries, or the Thurman Brisben Homeless Shelter.

Building Construction Report for October 2014 - A summary of the October building report is attached for review.



MEMORANDUM

TO: Beverly R. Cameron, City Manager
FROM: Chuck Johnston, Director of Community Planning & Building
DATE: November 24, 2014
SUBJECT: Building Statistics

The following provides information for building activity in the City. Four months into the fiscal year, the number of new single family homes has declined substantially compared to last year. However, the number of single family renovations remains on par with last year. New commercial projects are also lower than last year, while renovations are substantially higher.

	Oct	2014	Oct	2013	FY to Date Oct 2014	FY to Date Oct 2013
<u>Single Family Residential Permits</u>						
New Building		1		8	3	19
New Plumbing/Electrical/Mechanical/Other		4		3	8	10
Certificates of Occupancy		0		5	6	18
Existing Building		17		15	67	68
Existing Plumbing/Electrical/Mechanical/Other		31		32	146	156
<u>Multifamily/Commercial Permits</u>						
<i>New Building</i>		0		1	1	6
<i>Multi Family Units</i>		0		0	0	0
<i>Total Commercial Square Footage</i>		0		52,986	5,000	90,920
<i>New Plumbing/Electrical/Mechanical/Other</i>		6		9	24	38
<i>Certificates of Occupancy</i>		2		2	9	14
Existing Building		27		30	120	77
Existing Plumbing/Electrical/Mechanical/Other		42		60	247	183
Occupancy Permits for Existing Buildings		14		9	55	44
<u>Inspections Performed</u> Building and Site		614		472	2422	1700

Utility fees are also substantially lower than last year.

UTILITY FEES COLLECTED –

Water Tap	\$	0.00	\$	0.00	\$	4,700.00	\$	2,600.00
Water Availability	\$	0.00	\$	<u>6,000.00</u>	\$	<u>29,610.00</u>	\$	<u>77,100.00</u>
SUB TOTAL	\$	0.00	\$	6,000.00	\$	34,310.00	\$	79,700.00
Sewer Tap	\$	0.00	\$	0.00	\$	10,200.00	\$	5,100.00
Sewer Availability	\$	0.00	\$	<u>10,000.00</u>	\$	<u>58,510.00</u>	\$	<u>85,000.00</u>
SUB TOTAL	\$	0.00	\$	10,000.00	\$	68,710.00	\$	90,100.00
<u>TOTAL</u>	\$	0.00	\$	16,000.00	\$	103,020.00	\$	169,800.00