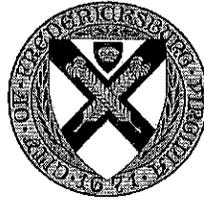


Christen Gallik
Director of Social Services



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**City of Fredericksburg Department of Social Services
Board of Directors
Meeting Minutes – January 8, 2015**

Present for the meeting: Kathy Anderson, Florence Bailey, Debe Fults, Christen Gallik, and Libby Wasem.

- I. **Call to Order:** Meeting called to order at 8:46 am.
- II. **Approval of Minutes:** Kathy Anderson made a motion to approve the minutes of December 11, 2014. Debe Fults seconded. All were in favor.
- III. **Director's Report:**
 - a. **Budget** – The finance report was presented and discussed.
 - b. **Performance Metrics** – Performance measures for November 2014 were presented and discussed.
 - c. **Management Report** - Ms. Gallik's Director's report was distributed and discussed. Ms. Gallik discussed her attendance at the Virginia Community Capacity Initiative (VCCI) meeting and provided the Board with data on refugee and SIV arrivals in the City.
- IV. **Old Business:** There was no old business to discuss.
- V. **New Business:** There was no new business to discuss.
- VI. **Executive Session:** *WHEREAS*, the Social Services Board desires to discuss in Executive Session matters relating to confidential personnel issues; and *WHEREAS*, pursuant to Section 2.2-3711 VA Code such discussions may occur in Executive Session; **NOW THEREFORE, BE IT RESOLVED** that the Social Services Board does hereby authorize discussion of the afore-stated matter in Executive Session:

Call for the motion to move into Executive Session:

Motion was made by Florence Bailey and seconded by Debe Fults for the meeting to move into Executive Session at 9:15 a.m. to protect the privacy of individuals involved in personnel matters not related to public business. Motion passed.

CERTIFICATION:

WHEREAS, the Social Services Board has this day adjourned into Executive Session in accordance with a formal vote of the Board in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, the Freedom of Information Act requires certification that such Executive Session was conducted in the conformity with the law;

NOW, THEREFORE BE IT RESOLVED that the City of Fredericksburg Social Services Board does hereby certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Executive Session to which this certification applies, and (ii) only such

public business matters as were identified in the Motion by which said Executive Session was convened were heard, discussed or considered by the Board. No matter dissents from the afore-stated certification.

Call for the motion to move out of Executive Session:

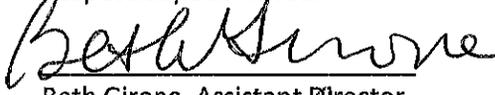
Motion made by Kathy Anderson and seconded by Debe Fults to move out of Executive Session at 9:25 a.m. Motion passed.

VII. **Items for Consent:** Adoption assistance agreement was approved.

VIII. **Items for Approval:** "Home Based Care Policy" was presented and discussed. Debe Fults motioned and Florence Bailey approved the implementation of the policy as presented.

The next meeting is scheduled for Thursday, February 12, 2015 at 8:30 a.m. With no other business to discuss, the meeting was adjourned at 9:30 a.m.

Respectfully Submitted:

 Date 2/12/15

Beth Girone, Assistant Director

 Date 2/12/2015

Libby Wasem, Chair

APPROVED