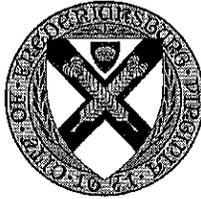


Christen Gallik
Director of Social Services



City of Fredericksburg
Department of Social Services
Bass-Ellison Building
608 Jackson Street, Suite 100
Fredericksburg, VA 22401
Office: (540) 372-1032
Fax: (540) 372-1157

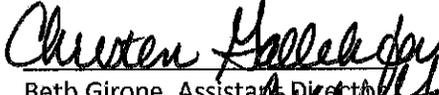
**City of Fredericksburg Department of Social Services
Board of Directors
Meeting Minutes – December 11, 2014**

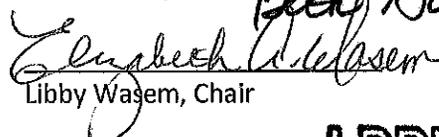
Present for the meeting: Kathy Anderson, Florence Bailey, Tim Duffy, Debe Fults, Christen Gallik, Beth Girone, Zachary Hatcher and Libby Wasem.

- I. **Call to Order:** Meeting was called to order at 8:34 a.m.
- II. **Approval of Minutes:** Tim Duffy made a motion to approve the minutes of November 13, 2014. Florence Bailey seconded. All were in favor.
- III. **Director's Report:**
 - a. **Budget** – The finance report was presented and discussed. Discussion regarding the FY 2016 budget package followed. Tim Duffy made a motion to approve the FY 16 budget submission and Zach Hatcher seconded. All were in favor. Kathleen Anderson made a motion to grant Ms. Gallik authority to make decisions about possible budget modifications if deemed necessary by the City. Florence Bailey seconded. All were in favor.
 - b. **Performance Metrics** – Performance Measures for October 2014 were shared. It was noted again to change "Bragg" Hill Corridor to "Fall" Hill Corridor.
 - c. **Management Report** – Ms. Gallik's Director's report was presented and discussed. It was noted that 6 participants graduated from the Workforce Development and Financial Education program this quarter.
- IV. **Old Business:** There was no old business to discuss.
- V. **New Business:** There was no new business to discuss.
- VI. **Executive Session:** There was no need to go into Executive Session.
- VII. **Items for Consent/Approval:**
 - a. **On Call Policy** – An amended On-call policy was presented for approval. Kathleen Anderson made a motion to approve the updated On-call policy. Florence Bailey seconded the motion. All were in favor.

Adjournment – With no further business to discuss, the meeting was adjourned at 9:30 a.m.
The next meeting is scheduled for Thursday, January 8, 2015 at 8:30 a.m.

Respectfully Submitted:

 Date 1/8/2015
Beth Girone, Assistant Director

 Date 1-8-2015
Libby Wasem, Chair

APPROVED