

Christen Gallik
Director of Social Services



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**City of Fredericksburg Department of Social Services
Board of Directors
Meeting Minutes – August 13, 2015**

Present for the meeting: Debe Fults, Christen Gallik, Beth Girone, Zach Hatcher, Bea Paolucci, and Mark Poth.

- I. **Call to Order:** Meeting called to order at 8:35 a.m.
- II. **Approval of Minutes:** Debe Fults made a motion to approve the minutes of June 11, 2015. Mark Poth seconded. All were in favor with one abstention from Bea Paolucci.
- III. **Director's Report:**
 - a. **Budget** – The finance report was presented and discussed.
 - b. **Performance Metrics** – Performance measures for May and June 2015 were presented and discussed.
 - c. **Management Report** - Ms. Gallik's Director's report was distributed and discussed to include news of new hires Amy Coates and Richard Parker and internal promotions to full time of Wendy Martinez and lateral transfers of Rosemary Grant and Jennifer Santiago. Ms. Gallik also shared that the Community Based Eligibility Worker Program was fully funded for FY 2016 with confirmation of the grant's renewal.
- IV. **Old Business:**
 - a. **Update on the Fall Hill Corridor Project** – Ms. Girone updated the Board on the progress to provide outreach services to address the high volume of protective services referrals that come from the Fall Hill Corridor. A community based services survey was distributed and the results will be compiled to determine training topics for the next year. The plan is to offer one session per quarter. Board members provided the following suggestions: materials should be in Spanish also, program could be shared at the quarterly meetings of the area apartment managers, and community police officers assigned to some of the complexes should be included. Ms. Girone stated that the officers had been contacted by Ms. Hartung and they responded favorably to being involved.
- V. **New Business:** No new business to discuss.
- VI. **Executive Session:**
 - a. At 9:28 a.m. Bea Paolucci called for a motion to move into a closed meeting pursuant to Virginia Code § 2.2 – 3711 A (15) to discuss medical records excluded from 2.2 – 3711 pursuant to subdivision 1 of 2.2 – 3705.5. Mark Poth seconded. All were in favor.
 - b. Executive Session Discussion.

c. Reconvene – At 9:42 a.m. Zach Hatcher announced that the Department of Social Services Board of Directors was returning to an open meeting and called for a certification from all members that, to the best of their knowledge, the Department of Social Services Board of Directors discussed only matters lawfully exempted from statutory open meeting requirements; and only public business matters identified in the motion to convene the closed meeting. Roll call – All members responded that things discussed were only those that were allowable within the rights of a closed session. Bea Paolucci made a motion to come out of Executive Session. Mark Poth seconded the motion. All were in favor.

VII. **Items for Consent/Approval:** Local Resource Training Policy – The new policy was provided to the Board and changes were noted. Motion for approval with the suggested changes made by Zach Hatcher and seconded by Bea Paolucci. All were in favor.

VIII. **Adjournment:** The meeting adjourned at 9:48. The next meeting is scheduled for October 8, 2015 at 8:30 a.m.

Respectfully Submitted

Beth R. Girone Date 10/8/15

Beth Girone, Assistant Director

Zachary Hatcher Date 10/8/15

Zachary Hatcher, Chair

APPROVED