

Christen Gallik  
Director of Social Services



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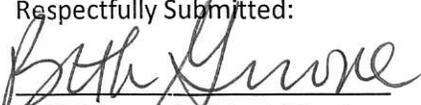
**City of Fredericksburg Department of Social Services  
Board of Directors  
Meeting Minutes – October 8, 2015**

Present for the meeting: Kathy Anderson, Tim Duffy, Christen Gallik, Beth Girone, Bea Paolucci, and Mark Poth.

- I. **Call to Order:** Meeting called to order at 8:34 a.m.
- II. **Approval of Minutes:** Bea Paolucci made a motion to approve the minutes of August 13, 2015. Mark Poth seconded. All were in favor with one abstention from Tim Duffy.
- III. **Director's Report:**
  - a. **Budget** – The finance report was presented and discussed. Ms. Gallik stated that the agency is in need of a new server as the current one is over 7 years old. Kathy Anderson asked if we have ever thought about using a “cloud-based” service. Ms. Gallik stated that we are in the beginning phase of looking into options, and that we would certainly ask if that is something compatible with our needs.
  - b. **Performance Metrics** – Performance measures for July and August 2015 were presented and discussed. Ms. Girone reported that she is working with Protective Services Supervisor Shannon Hartung to address the measure that tracks the “percent of CPS referrals with prior Fredericksburg history”. Ms. Girone explained that some of the ideas discussed are to concentrate more on individualized service plans for those families that need more supports in place and for longer periods of time.
  - c. **Management Report** - Ms. Gallik's Director's report was distributed and discussed. The City approved a Panic Alarm system to be installed in the building. Congressman Rob Wittman will be at the agency for an adoption forum on October 29, 2015. This year's cooling program assisted 402 applicants with \$51,542 in benefits.
- IV. **Old Business:** There was no old business to discuss.
- V. **New Business:** There was no new business to discuss.
- VI. **Executive Session:** There was no need to go into Executive Session.
- VII. **Items for Consent/Approval:** New Hires – KT Lee and Carley Hudson were hired as Family Services Specialists. KT Lee started in September. Carley is an intern from James Madison University who, upon her graduation in December, will join the Protective Services Team full-time. Carol Campo and Michelle Nunez joined the agency in September. Carol is the new part-time Eligibility Worker and Michelle is the new part-time Office Associate.

VIII. **Adjournment:** The meeting adjourned at 9:07. The next meeting is scheduled for December 10, 2015 at 8:30 a.m.

Respectfully Submitted:

  
Beth Girone, Assistant Director

Date 12/10/15

  
Zachary Hatcher, Chair

Date 12/10/15

**APPROVED**