

Christen Gallik  
Director of Social Services



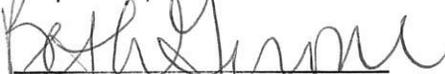
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**City of Fredericksburg Department of Social Services  
Board of Directors  
Meeting Minutes – December 10, 2015**

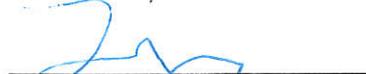
**Present for the meeting:** Kathy Anderson, Tim Duffy, Debe Fults, Christen Gallik, Beth Girone, Zach Hatcher, Bea Paolucci, and Mark Poth.

- I. **Call to Order:** Meeting called to order at 8:32 a.m.
- II. **Approval of Minutes:** Tim Duffy made a motion to approve the minutes of October 8, 2015. Bea Paolucci seconded. All were in favor.
- III. **Director's Report:**
  - a. **Budget** – The finance report was presented and discussed.
  - b. **Performance Metrics** – Performance measures for September 2015 were presented and discussed. Tim Duffy asked if a Taskforce could be put together to address the high call volume for Child Protective Services along the Fall Hill Corridor. Ms. Girone will work on getting a group together and report back to the Board.
  - c. **Management Report** - Ms. Gallik's Director's report was distributed and discussed (attached). Highlights included: Adoption and Foster Care Forum with Congressman Rob Wittman on 10/29/15, Adoption Day Celebration on 11/21/15 and Trauma 101 training planned for staff on 12/11/2015.
- IV. **Old Business:** There was no old business to discuss.
- V. **New Business:**
  - a. **Refugee Impact** - Ms. Gallik provided the Board with a handout with a summary of the impact of Refugee Resettlement on the department. (Attached)
- VI. **Executive Session:** There was no need to go into Executive Session.
- VII. **Items for Consent/Approval:**
  - a. **FY 2017 Budget** – Bea Paolucci made a motion and Tim Duffy seconded to approve the FY 2017 budget package for City Council. All were in favor.
  - b. **On-Call Policy** – Bea Paolucci made a motion and Tim Duffy seconded to approve the updated On-Call Policy that clarifies worker protocol for staff. All were in favor.
- VIII. **Adjournment:** The meeting adjourned at 9:40. The next meeting is scheduled for **February 11, 2016 at 8:30 a.m.**

Respectfully Submitted:

  
Beth Girone, Assistant Director

Date 3-9-16

  
Zachary Hatcher, Chair

Date 3-9-2016

**APPROVED**