



**City of Fredericksburg Department of Social Services
Board of Directors
Meeting Minutes – April 14, 2016**

Present for the meeting: Kathy Anderson, Tim Duffy, Debe Fults, Christen Gallik, Beth Girone, Zach Hatcher, Bea Paolucci and Mark Poth.

- I. **Call to Order:** Meeting called to order at 8:32 a.m.
- II. **Approval of Minutes:** Bea Paolucci made a motion to approve the minutes of February 11, 2016. Kathy Anderson seconded. All were in favor.
- III. **Director's Report:**
 - a. **Budget** – The finance report was presented and discussed. Ms. Gallik stated that we are officially in "Pass-Thru" which is typical for this time of year in the budget cycle. Possible ways to serve clients through the use of VIEW funds were discussed.
 - b. **Performance Metrics** – Not available.
 - c. **Management Report** - Ms. Gallik's Director's report was distributed and discussed (attached). Highlights included: Hiring of 2 Self-Sufficiency Workers, Plans for Child Abuse Prevention Month, and the agency receiving the Family and Children's Trust Fund (FACT) award.
- IV. **Old Business:**
 - a. **Fall Hill Corridor Community Response Team** - Ms. Girone provided an update on the Fall Hill Corridor project. To date, the committee has met 2 times with the next meeting scheduled for April 25th at the (Bragg Hill) Family Life Center. The group has been sharing resource ideas and identifying folks that need to be at the table with the hopes of coming up with a plan of action that includes a partnership with the Family Life Center.
- V. **New Business:**
 - a. **Election of Chair and Vice-Chair** – Slate of Officers: Zach Hatcher, Chair and Tim Duffy, Vice-Chair. Bea Paolucci made a motion to approve Zach Hatcher as Chair and Tim Duffy as Vice-Chair. Mark Poth seconded. All were in favor.
 - b. **FACT Award** – Christen shared the news that the agency had been selected as a recipient of this year's FACT award for the Safe Sleep program. The Protective Services team attended a luncheon at the Child Abuse Prevention Conference in Richmond on April 4th to accept the award.
 - c. **Child Abuse Prevention Month Activities** – Board members were provided with a handout listing the agency's plans to participate in Child Abuse Prevention Month.
- VI. **Executive Session: Executive Session:**

WHEREAS, the Social Services Board desires to discuss in Executive Session matters relating to confidential personnel issues; and

WHEREAS, pursuant to Section 2.2-3711 VA Code such discussions may occur in Executive Session; NOW THEREFORE, BE IT RESOLVED that the Social Services Board does hereby authorize discussion of the afore-stated matter in Executive Session:

Call for the motion to move into Executive Session:

Motion was made by Bea Paolucci and seconded by Tim Duffy for the meeting to move into Executive Session at 9:12 a.m. to protect the privacy of individuals involved in personnel matters not related to public business. Motion passed.

CERTIFICATION:

WHEREAS, the Social Services Board has this day adjourned into Executive Session in accordance with a formal vote of the Board in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, the Freedom of Information Act requires certification that such Executive Session was conducted in the conformity with the law;

NOW, THEREFORE BE IT RESOLVED that the City of Fredericksburg Social Services Board does hereby certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Executive Session to which this certification applies, and (ii) only such public business matters as were identified in the Motion by which said Executive Session was convened were heard, discussed or considered by the Board. No matter dissents from the afore-stated certification.

Call for the motion to move out of Executive Session:

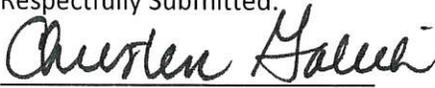
Motion made by Tim Duffy and seconded by Kathy Anderson to move out of Executive Session at 9:25 a.m. Motion passed. Roll call taken.

VII. **Items for Consent/Approval:**

- a. **Community Based Eligibility Worker Grant:** Zach Hatcher motioned, and Bea Paolucci seconded approval of CBEW grant application. All were in favor.

VIII. **Adjournment:** The meeting adjourned at 9:33 a.m. The next meeting is scheduled for **June 9, 2016 at 8:30 a.m.**

Respectfully Submitted:



Beth Girone, Assistant Director

Date 6-9-16



Zachary Hatcher, Chair

Date 6-9-16

APPROVED