



**City of Fredericksburg Department of Social Services  
Board of Directors  
Meeting Minutes – August 11, 2016**

**Present for the meeting:** Tim Duffy, Debe Fults, Christen Gallik, Beth Girone, Bea Paolucci, and Mark Poth.

- I. **Call to Order:** Meeting called to order at 8:30 a.m.
- II. **Approval of Minutes:** Debe Fults made a motion to approve the minutes of June 9, 2016. Mark Poth seconded. Tim Duffy and Bea Paolucci abstained. Motion passed.
- III. **Director's Report:**
  - a. **Budget** – The finance report was presented and discussed.
  - b. **Performance Metrics** – June 2016 performance scorecard was presented and discussed. All measures, except for the Fall Hill Corridor CPS Referrals, met their target.
  - c. **Management Report** - Ms. Gallik's Director's report was distributed and discussed.
- IV. **Old Business:**
  - a. **Fall Hill Corridor Community Response Team** – Ms. Girone explained that the Fall Hill Corridor Response Team has folded into the existing Community Collaborative Group. This group will be working on a Planning District wide comprehensive plan to address the current resources available and to identify gaps in services as well as collaboration among current service providers to ensure that all families are getting the help they need. It was also noted that the department is using Safe and Stable grant money to fund a part-time position that will be working with the more challenging Foster Care Prevention and On-going CPS cases with a goal of decreasing the number of cases that are "repeat clients", many of which come from the Fall Hill Corridor area.
- V. **New Business:**
  - a. **Intercept Youth Homes Independent Living Program** – The Board was informed about the 2 murders that occurred in Woodbridge. The two women were killed by a program participant. One of our foster care youth (over the age of 18) was living in the same apartment complex as the young man who committed the crimes. Our youth is no longer living there and his whereabouts are unknown at this time as he decided to leave the program on his own.
  - b. **SNAP/TANF Migration** – Scheduled to launch on October 3<sup>rd</sup>. This will be a very trying time for staff as they get acquainted with this new system.
  - c. **Trailer Park Village** – The Trailer Park located off of Rt. 1 has been purchased by Silver Companies and residents have been notified they will need to relocate within 9 months. Our agency's SOAR (SSI/SSDI Outreach, Access, and Recovery) Coordinator, Bonnie Newcomb will be assisting residents to apply for benefits (if they don't already participate) to include social security benefits. Currently there are 25 trailers facing relocation.

**VI. Executive Session:**

WHEREAS, the Social Services Board desires to discuss in Executive Session matters relating to confidential personnel issues; and

WHEREAS, pursuant to Section 2.2-3711 VA Code such discussions may occur in Executive Session; NOW THEREFORE, BE IT RESOLVED that the Social Services Board does hereby authorize discussion of the afore-stated matter in Executive Session:

Call for the motion to move into Executive Session:

Motion was made by Tim Duffy and seconded by Debe Fults for the meeting to move into Executive Session at 9:18 a.m. to protect the privacy of individuals involved in personnel matters not related to public business. Motion passed.

CERTIFICATION:

WHEREAS, the Social Services Board has this day adjourned into Executive Session in accordance with a formal vote of the Board in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, the Freedom of Information Act requires certification that such Executive Session was conducted in the conformity with the law;

NOW, THEREFORE BE IT RESOLVED that the City of Fredericksburg Social Services Board does hereby certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Executive Session to which this certification applies, and (ii) only such public business matters as were identified in the Motion by which said Executive Session was convened were heard, discussed or considered by the Board. No matter dissents from the afore-stated certification.

Call for the motion to move out of Executive Session:

Motion made by Tim Duffy and seconded by Debe Fults to move out of Executive Session at 9:28 a.m. Motion passed. Roll call taken.

**VII. Items for Consent/Approval:**

- a. Adoption Consent

**VIII. Adjournment:** The meeting adjourned at 9:35 a.m. The next meeting is scheduled for **October 13 at 8:30 a.m.**

Respectfully Submitted:



Beth Girone, Assistant Director

Date 10-13-16



Bea Paolucci, Chair

Date 10-13-2016

**APPROVED**