

CITY OF FREDERICKSBURG, VIRGINIA

COPY



COMMUNITY DEVELOPMENT BLOCK GRANT
SUBSTANTIAL AMENDMENT TO THE
ANNUAL ACTION PLAN

PROGRAM YEAR 2008/2009

(JULY 1, 2008 TO JUNE 30, 2009)

FINAL

Prepared by: Office of Planning and Community Development



MOTION: KELLY

SECOND: DEVINE

**May 26, 2009
Regular Meeting
Resolution No. 09-55**

RE: APPROVAL OF THE COMMUNITY DEVELOPMENT BLOCK GRANT-RECOVERY SUBSTANTIAL AMENDMENT TO THE 2008-2009 ANNUAL ACTION PLAN

ACTION: APPROVED: Ayes: 7; Nays: 0

WHEREAS, the City of Fredericksburg, Virginia is eligible to receive Community Development Block Grant-Recovery funding as appropriated by the American Recovery and Reinvestment Act of 2009; and

WHEREAS, the Planning and Community Development Department, which will administer these funds, has developed a Substantial Amendment to the 2008-2009 Annual Action Plan, as required by the United States Department of Housing and Urban Development (HUD), to show how these funds will be expended; and

WHEREAS, the City has provided an opportunity for and invited public participation during preparation of the Substantial Amendment to the 2008-2009 Annual Action Plan.

NOW, THEREFORE BE IT RESOLVED, that the Council of the City of Fredericksburg in Virginia, pursuant to an abbreviated public participation process, approves the Substantial Amendment to the 2008-2009 Annual Action Plan.

BE IT FURTHER RESOLVED that the Interim City Manager is authorized to forward the approved Substantial Amendment to the 2008-2009 Annual Action Plan to HUD, for review and approval.

Ayes: Tomzak, Devine, Ellis, Greenlaw, Kelly, Solley, and Turner
Nays: None

Clerk's Certificate

I, the undersigned, certify that I am Clerk of Council of the City of Fredericksburg, Virginia, and that the foregoing is a true copy of Resolution No. 09-55 duly adopted at the City Council meeting held May 26, 2009 at which a quorum was present and voted.



Tonya B. Lacey
Clerk of Council

**SUBSTANTIAL AMENDMENT TO THE
2008-2009 ANNUAL ACTION PLAN**

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INTRODUCTION

On February 17, 2009, the American Recovery and Reinvestment Act of 2009 (ARRA) authorized \$1 billion dollars in additional Community Development Block Grant-Recovery (CDBG-R) funds. Of the total amount, the City of Fredericksburg is eligible to receive \$62,192 in CDBG-R funds. This document identifies how the City intends utilize the funds to address housing and homeless needs and is submitted to the U.S. Department of Housing and Urban Development (HUD), which is the funding agency. This Plan also provides a basis for assessing the City's community development effort.

PLAN DEVELOPMENT PROCESS

The City of Fredericksburg is required to prepare a Substantial Amendment to the 2008-2009 Action Plan to receive funds appropriated by the American Recovery and Reinvestment Act of 2009. This Substantial Amendment is the proposed implementation of these funds as incorporated into the 2008-2009 Program Year of the City's Consolidated Plan for Community Development Programs (2005).

A summary of the Plan was provided to civic associations, churches, and several non-profit organizations on May 12, 2009. An announcement of the proposed activities and the public comment period was announced at the Fredericksburg Regional Continuum of Care meeting on May 13, 2009. A completed draft plan was subsequently made available to the public for a 7-day comment period. To ensure the public could participate in this review process, a summary of the Plan was published in the local newspaper on May 15 and a copy of the draft Substantial Amendment was placed in the Central Rappahannock Regional Library and on the City's website www.fredericksburgva.gov. An email link was provided to aid users in providing public comment directly from the website.

On May 26, 2009, the Fredericksburg City Council approved Resolution 09-55 to submit the final plan to HUD for review.

CITIZEN PARTICIPATION

Although waived by HUD, on May 26, 2009, City Council held a public hearing in accordance with the City's adopted Citizen Participation Plan to obtain citizen comment on the proposed activities included in the Substantial Amendment of the 2008-2009 Annual Action Plan. No persons spoke on this topic. The lack of speakers does not indicate a lack of interest though. Staff maintains a close liaison with neighborhoods throughout the year during which time public comments are solicited and provided. In this context, a formal public hearing provides an opportunity for comment, but can also be redundant.

Staff advertised this hearing in the Free Lance-Star newspaper (May 12 and 19) and notified neighborhood organizations and churches directly by mail (letters sent May 12, 2009). This notice included the amount of CDBG-R funds expected to be available, locations where the Plan could be reviewed, and a note that the Plan could be made available in another form, if necessary, to make it accessible to persons with disabilities. An additional announcement was made at the May 13, 2009, Fredericksburg Regional Continuum of Care meeting.

A public notice, including a summary of the Plan, was published in the Free Lance-Star newspaper on May 15, 2009. This notice opened a 7-day public review and comment period for the draft plan. Additional notices were sent to individual neighborhood organizations, churches, non-profits and interested citizens. During this specific time, staff responded to questions about the program.

On May 21, 2009, the Community Action Specialist from the disAbility Resource Center (dRC) offered comments on the draft plan. He supported the use of the funds for the proposed projects and noted particular support of the accessibility related improvements associated with the FRED bus stop shelter. He noted that “adding a shelter and making the bus stop accessible for people with mobility issues will benefit our consumer base and the community as a whole. It will help create jobs and service the low to very low income residents.”

Staff responded to this comment and noted that it would be included in the final plan.

The public comment period closed on May 21, 2009 after which staff finalized the document for approval by the Fredericksburg City Council and submittal to HUD.

ACTIVITIES TO BE UNDERTAKEN

Staff has carefully evaluated proposed projects for consistency with the overarching goals of the American Recovery and Reinvestment Act of 2009 (ARRA) and intends to use the program funds for hard development costs associated with infrastructure activities that provide basic services to residents. Specifically, funds will be used for activities that promote energy efficiency and conservation through rehabilitation and retrofitting of existing buildings and for construction of infrastructure which improves access to and promotes the use of public transit. The remaining CDBG-R funds will be used for program administration and public information.

The appropriation of the CDBG-R funds under the ARRA will allow the City of Fredericksburg to undertake the following three projects:

Horizon House - 907 Lafayette Boulevard –

The Rappahannock Refuge, Inc., d/b/a Hope House

Project 08R-1 will provide \$21,500 in funding to the Rappahannock Refuge, Inc., d/b/a Hope House to renovate Horizon House located at 907 Lafayette Boulevard to promote energy efficiency and conservation. Improvements will include the installation of a new environmentally sensitive and energy efficient heating and air conditioning system as well as the associated duct and electrical work. The project also funds the removal and proper disposal of asbestos insulated pipes.

Horizon House is a four-unit apartment building located across the street from the primary Hope House building. Horizon House serves as a stepping stone for residents to transition to independent living within 6 months and is an integral part of the two-year transitional housing program serving up to 13 families (34 women and children) at any given time. Page 12 of the 2005 Consolidated Plan identifies priority needs of sheltered and unsheltered homeless families which includes shelter and transitional housing and the supportive services. This program provides both.

FRED Bus Stop Shelter - 471 Central Road - Thurman Brisben Center

Project 08R-2 will provide \$13,500 to Thurman Brisben Center for the construction of a FRED bus stop shelter and related infrastructure improvements to improve accessibility of the proposed shelter to be built at 471 Central Road.

Thurman Brisben Center (TBC) is an 80-bed full-service residential facility focusing on homeless men, women and children. Located in the City of Fredericksburg, TBC provides services and shelter for those in Virginia's Planning District 16 (City of Fredericksburg and the Counties of Caroline, King George, Spotsylvania and Stafford) who are at risk of or experiencing homelessness. The Center is classified as a high-demand, programmatic facility and offers a full range of assistance including, but not limited to, Case Management, Children Services, GED, Job Help, tutoring, parenting, life skills, youth resiliency groups, basic medical attention, computer lab, after care and much more.

The City's 2005 Consolidated Plan states on page 102, "The 2000 Census, for example, showed that Fredericksburg had 1,070 households without an automobile, 3,086 elderly persons, and 1,362 persons who were physically disabled. There was a certain amount of

overlap in these figures, but they did show areas of specific need. In developing the FREDericksburg Area Transit System, the City ensured that the entire community was made accessible to all Fredericksburg residents. This close coordination will continue.” Homeless individuals and disabled individuals are primary users of Department Social Services, Disability Resources, Community Services Boards, Counseling Services, Social Security and the like. With the barriers of the existing open air bus stop removed, access to public transit and essential services is promoted and easily utilized.

Hope House II - 900 Lafayette Boulevard - The Rappahannock Refuge, Inc., d/b/a Hope House

Project 08R-3 will provide \$21,000 in funding to The Rappahannock Refuge, Inc., d/b/a Hope House to renovate 900 Lafayette Boulevard to promote energy efficiency and conservation. The work includes the installation of a new environmentally sensitive and energy efficient heating and air conditioning system and the associated duct and electrical work.

Page 84 of the City’s 2005 Consolidated Plan notes that additional public facilities, especially homeless facilities and more particularly transitional facilities are needed to serve the homeless population. The City committed to assisting organizations, as feasible within CDBG budgets, to construct or establish additional facilities, including transitional facilities. The funds that are proposed for this project will jumpstart the capital improvements needed in order to ultimately create four additional transitional housing units to serve homeless women and children of Planning District 16.

LOW/MODERATE INCOME BENEFIT

CDBG funding in the amount of \$56,000 will be used for activities that benefit low- and moderate-income persons. This figure is 90 percent of the City’s appropriated CDBG-R funds. Fully 100 percent of program beneficiaries will be qualifying low/moderate-income persons, but the expenditure of funds necessarily includes administrative costs.

FUNDING SOURCES

The table on page 7 shows the funds that are proposed to be used for these activities during the program year.

LISTING OF PROPOSED PROJECTS

The tables on pages 8 through 12 show the activities the City of Fredericksburg will undertake with CDBG-R funds to address priority needs identified in the Consolidated Plan (2005).

Funding Sources

Entitlement Grant (includes reallocated funds)

CDBG-R	\$62,192	
ESG	0	
HOME	0	
HOPWA	0	
TOTAL		\$62,192

Prior Years' Program Income NOT previously programmed or reported

CDBG	\$0	
ESG	0	
HOME	0	
HOPWA	0	
TOTAL		\$0

Reprogrammed Prior Years' Funds

CDBG	\$0	
ESG	0	
HOME	0	
HOPWA	0	
TOTAL		\$0

Total Estimated Program Income	\$ 0
Section 108 Loan Guarantee Fund	\$ 0
Additional Recovery Funding	\$ 0
Total Entitlement Funding Sources	\$ 62,192
Other Funds	\$ 10,800
Submitted Proposed Projects Totals	\$ 72,992

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0001	Horizon House / High Priority #1	03C; Homeless Facilities	CDBG-R	\$21,500
08R-1	Public Facilities and Improvements; Homeless Facility	570.201(c)	ADDITIONAL RECOVERY FUNDING	\$0
		0 N/A	TOTAL ENTITLEMENT FUNDING	\$21,500
	The Rappahannock Refuge, Inc., d/b/a Hope House will utilize funds to renovate 907 Lafayette Boulevard, a transitional housing facility serving LMI women and children. The new HVAC system, related work, and asbestos removal will increase energy efficiency and conservation.		OTHER FUNDING	\$5,000
			TOTAL FUNDING	\$26,500

Help the Homeless: Yes Start Date: 06/05/09
 Help those with HIV or Aids? No Completion Date: 09/30/12
 Eligibility: 570.208(a)(2) – Low/Mod Limited Clientele
 Location: 907 Lafayette Boulevard
 Subrecipient: Subrecipient Private 570.500(c)
 The Rappahannock Refuge, Inc., d/b/a Hope House
 Contact Information: Chandra Western, Executive Director
 The Rappahannock Refuge, Inc., d/b/a Hope House
 902 Lafayette Boulevard
 Fredericksburg, Virginia 22401
 Phone: (540) 371-0831
 Fax: (540) 372-6526
 Email: chandrawestern@hopehouseva.org

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0002	FRED Bus Stop Shelter / High Priority #2	03L; Sidewalks	CDBG-R	\$13,500
08R-2	Public Facilities and Improvements; Sidewalks	570.201(c)	ADDITIONAL RECOVERY FUNDING	\$0
		0 N/A	TOTAL ENTITLEMENT FUNDING	\$13,500
	The Thurman Brisben Center will utilize funds to construct a FRED bus stop shelter and related sidewalk and accessibility improvements. The improvements will promote public transportation and accessibility for LMI individuals and families. The use of the FRED bus will reduce auto emissions into the environment.		OTHER FUNDING	\$5,800
			TOTAL FUNDING	\$19,300

Help the Homeless: Yes Start Date: 06/05/09
 Help those with HIV or Aids? No Completion Date: 09/30/12
 Eligibility: 570.208(a)(2) – Low/Mod Limited Clientele
 Project Location: 471 Central Road
 Subrecipient: Subrecipient Private 570.500(c)
 Thurman Brisben Center
 Contact Information: Bunny Melzer, Executive Director
 Thurman Brisben Center
 471 Central Road
 Fredericksburg, Virginia 22401
 Phone: (540) 899-9853
 Fax: (540) 373-5442
 Email: bmelzer@brisbencenterv.org

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0003	Hope House II / High Priority #3	03C; Homeless Facilities	CDBG-R	\$21,000
08R-3	Public Facilities and Improvements; Homeless Facility	570.201(c)	ADDITIONAL RECOVERY FUNDING	\$0
		0 N/A	TOTAL ENTITLEMENT FUNDING	\$21,000
	The Rappahannock Refuge, Inc., d/b/a Hope House will utilize funds to renovate 900 Lafayette Boulevard. The new HVAC system and related work will increase energy efficiency and conservation.		OTHER FUNDING	\$0
			TOTAL FUNDING	\$21,000

Help the Homeless: Yes Start Date: 06/05/09

Help those with HIV or Aids? No Completion Date: 09/30/12

Eligibility: 570.208(a)(2) – Low/Mod Limited Clientele

Location: 900 Lafayette Boulevard

Subrecipient: Subrecipient Private 570.500(c)
The Rappahannock Refuge, Inc., d/b/a Hope House

Contact Information: Chandra Western, Executive Director
The Rappahannock Refuge, Inc., d/b/a Hope House
902 Lafayette Boulevard
Fredericksburg, Virginia 22401
Phone: (540) 371-0831
Fax: (540) 372-6526
Email: chandrawestern@hopehouseva.org

**U.S. Department of Housing & Urban Development
 CPD Consolidated Plan
 Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0004	Program Administration	21A General Program Administration	CDBG-R	\$5,892
08R-4	Planning & Administration	570.206	ADDITIONAL RECOVERY FUNDING	\$0
		0 N/A	TOTAL ENTITLEMENT FUNDING	\$5,892
	Provide oversight, management, monitoring, and coordination of the CDBG-R program.		OTHER FUNDING	\$0
			TOTAL FUNDING	\$5,892

Help the Homeless: No Start Date: 05/05/09

Help those with HIV or Aids? No Completion Date: 09/30/12

Eligibility: N/A

Location(s): N/A

Subrecipient: Local Government
City of Fredericksburg

Contact Information: Marne Sherman, Community Development Planner
 Planning and Community Development
 P.O. Box 7447
 Fredericksburg, Virginia 22404
 Phone: (540) 372-1179
 Fax: (540) 372-6412
 Email: mesherman@fredericksburgva.gov

**U.S. Department of Housing & Urban Development
CPD Consolidated Plan
Listing of Proposed Projects**

Project ID/ Local ID	Project Title/Priority/ Objective/Description	HUD Matrix Code/Title/ Citation/Accomplishments	Funding Sources	
0005	Public Information	21C Public Information (subject to 10% Admin cap)	CDBG-R	\$300
08R-5	Planning & Administration	570.206(b)	ADDITIONAL RECOVERY FUNDING	\$0
		0 N/A	TOTAL ENTITLEMENT FUNDING	\$300
	Provide public information about the CDBG-R program.		OTHER FUNDING	\$0
			TOTAL FUNDING	\$300

Help the Homeless: No Start Date: 05/05/09

Help those with HIV or Aids? No Completion Date: 09/30/12

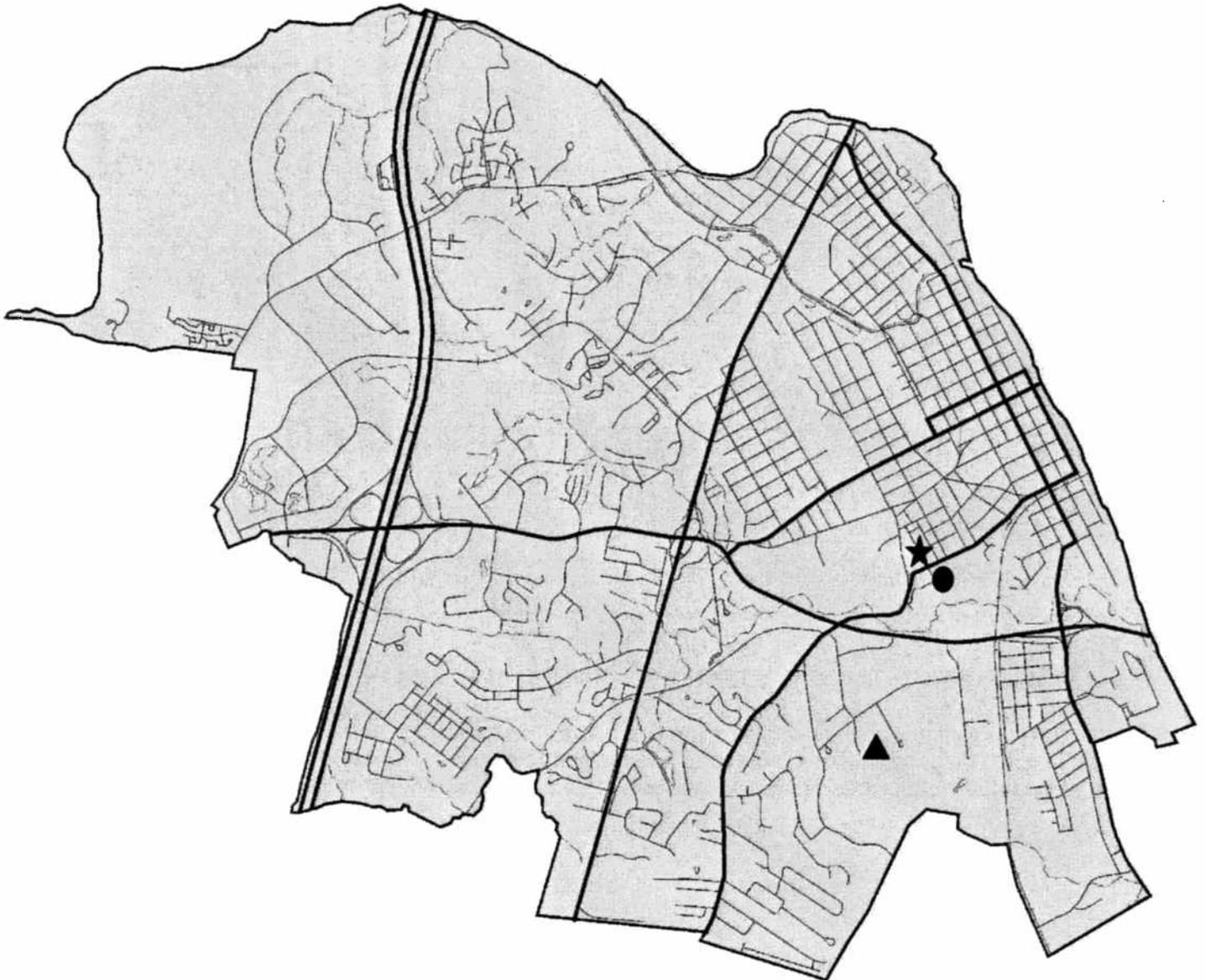
Eligibility: N/A

Location(s): N/A

Subrecipient: Local Government
City of Fredericksburg

Contact Information: Marne Sherman, Community Development Planner
Planning and Community Development
P.O. Box 7447
Fredericksburg, Virginia 22404
Phone: (540) 372-1179
Fax: (540) 372-6412
Email: mesherman@fredericksburgva.gov

- ★ Horizon House - 907 Lafayette Boulevard
The Rappahannock Refuge, Inc., d/b/a Hope House
- ▲ FRED Bus Stop Shelter - 471 Central Road
Thurman Brisben Center
- Hope House II – 900 Lafayette Boulevard
The Rappahannock Refuge, Inc., d/b/a Hope House



MAP 1. Project Locations

TITLE XII OF DIVISION A AND SECTION 1602

The City has prioritized the three proposed projects in order of expected commencement of work as it acknowledges the American Recovery and Reinvestment Act of 2009's intent to stimulate and promote economic recovery. Preconstruction activities will begin upon submission of the Substantial Amendment to the 2008-2009 Annual Action Plan to HUD on June 5, 2009. It is anticipated that actual construction activities at Horizon House at 907 Lafayette Boulevard will begin within 120 days of the City/HUD contract execution. The construction of the FRED bus stop shelter at 471 Central Road is also anticipated to begin construction work within the first 120 days from contract execution. These projects will be completed expeditiously. At such time as the work is completed at 907 Lafayette Boulevard, the project at Hope House II - 900 Lafayette Boulevard should be set to begin.

The table below outlines the anticipated construction and completion dates for the three identified projects and two administrative program components:

Local Project Number	Project Name	Anticipated Construction Start Date	Anticipated Completion Date	CDBG-R Funding
08R-1	Horizon House – 907 Lafayette Boulevard	Within 120 days from HUD contract approval – estimated by September 30, 2009	December 31, 2009	\$21,500
08R-2	FRED Bus Stop Shelter – 471 Central Road	Within 120 days from HUD contract approval – estimated by September 30, 2009	October 31, 2009	\$13,500
08R-3	Hope House II – 900 Lafayette Boulevard	January 1, 2010	February 28, 2010	\$21,000
08R-4	Administration	May 5, 2009	September 30, 2012	\$ 5,892
08R-5	Public Information	May 5, 2009	September 30, 2012	\$ 300

MAXIMIZING JOB CREATION/RETENTION AND ECONOMIC BENEFIT

The City recognizes the objectives of the American Recovery and Reinvestment Act of 2009 (ARRA) to maximize job creation and economic benefit. The table on the following page outlines the methods by which each activity meets these objectives:

ARRA Objective and Performance Measurement Table

Name of Project ----- ARRA Objective	Horizon House 907 Lafayette Blvd	FRED Bus Stop Shelter 471 Central Road	Hope House II 900 Lafayette Boulevard
Preserving/ Creating Jobs	The construction work is anticipated to employ and thereby create or retain the work of 5 full time employees and 4 part time employees.	The construction work is anticipated to employ and thereby create or retain the work of 3 full time employees and 4 part time employees.	The construction work is anticipated to employ and thereby create or retain the work of 7 full time employees and 1 part time employee.
Assisting Those Impacted by the Recession	All three projects will serve homeless individuals and families. At the time of the 2005 Consolidated Plan, the City noted that in 2004 Thurman Brisben Center's highest day's bed count was 63 persons, or 79% of capacity. That has reversed itself and more often than not the Center runs at full capacity. The Department of Housing and Community Development in Virginia calculated the past 18 months of usage and determined that TBC averaged 87% capacity during that time. TBC did an independent study on consumer recidivism and discovered that recidivism is decreasing but intakes are increasing. This shows that there is an increase of first time homelessness. This indicates a direct coalition with the present economic downturn. The Hope House transitional housing program experiences consistent levels of full capacity and has noted a larger number of calls recently requesting assistance due to the recession.		
Increasing Economic Efficiency	With the anticipated savings in energy costs as a result of the rehabilitation work, the non-profit organization will increase the economic efficiency of running the transitional housing programs, thereby expanding services and benefits to its homeless clients.	Promoting the accessibility of homeless clients will increase the individual's economic efficiency. In addition, they will be able to report to their employment and/or receive needed services in a timely manner.	With the anticipated savings in energy costs as a result of the rehabilitation work, the non-profit organization will increase the economic efficiency of running the transitional housing programs, thereby expanding services and benefits to its homeless clients.
Investing in Transportation, Environmental Protection, and Other Infrastructure	The installation of energy efficient heating and air conditioning systems reduces the use of natural resources to serve the building. This is a direct investment in long term environmental and economic benefits.	The construction of the FRED bus stop shelter is a transportation improvement and provides long term environmental and economic benefits.	The installation of energy efficient heating and air conditioning systems reduces the use of natural resources to serve the building. This is a direct investment in long term environmental and economic benefits.
Minimizing or Avoiding Reductions in Essential Services	The three projects will benefit the clients of two non-profit organizations which are presently experiencing overall reductions in funding. The improvements are necessary and would otherwise be performed at a sacrifice to current programs and essential services. The energy costs savings associated with the building rehabilitations at 900 and 907 Lafayette Boulevard will alleviate further reductions in services and may actually provide funding to expand them.		
Fostering Energy Independence	The rehabilitation project is anticipated to reduce energy costs by 30% with long term goals of reducing energy costs by 50%.	The proposed project will increase the use of public transit.	The rehabilitation project is anticipated to reduce energy costs by 30% with long term goals of reducing energy costs by 50%.

ESTIMATED NUMBER OF JOBS CREATED OR RETAINED

Each activity will create employment opportunities which will in turn allow employers to hire new or retain existing employees for the anticipated work. The table below outlines the anticipated number of jobs associated with each activity.

Local Project Number/Project Name	Full-Time Jobs	Part-Time Jobs
08R-1 Horizon House - 907 Lafayette Blvd		
HVAC Systems	3	1
Radiator Removal	1	1
Asbestos Removal	1	2
Sub-Total	5	4
08R-2 FRED Bus Stop Shelter – 471 Central Road		
Concrete Work and Erosion and Sediment Control	3	0
Installers	0	4
Sub-Total	3	4
08R-3 Hope House II - 900 Lafayette Blvd		
HVAC Systems	3	1
Roofers	4	0
Sub-Total	7	1
Total Estimated Number of Jobs	15	9

Estimated Number of Jobs Filled by Low- to Moderate-Income Employees

	Of the 15 Full-Time Jobs	Of the 9 Part-Time Jobs
Total Estimated Number of LMI Jobs	2	9

ENVIRONMENTAL CONSERVATION

The three identified projects each involve infrastructure investments which provide long term positive environmental impacts.

The rehabilitation of the central heating and air systems at Hope House II - 900 Lafayette Boulevard and Horizon House - 907 Lafayette Boulevard is expected to reduce energy costs at the facilities by approximately 30% a year and in consideration with additional long range improvements may reduce the total energy costs by as much as 50% a year.

The construction of the FRED bus stop shelter at 471 Central Road will encourage the use of the public transit system thereby reducing pollution emissions and promoting energy conservation. Currently there are 80 beds at the Thurman Brisben Center. Many of the homeless clients served at the facility depend on the FRED transit system for access to needed services however they are discouraged from waiting for the bus during inclement weather and extreme temperatures. Mothers with toddlers and infants struggle to keep children from straying into traffic areas. Elderly and disabled individuals frequently cannot stand for periods of time. Open air bus stops are difficult and do not encourage continued use. In addition, the current open-air location for waiting passengers is not accessible to disabled individuals or strollers for families who are waiting and trying to board the bus. These clients instead resort to other methods of less efficient transportation including taxis and car rides from others or may forgo accessing the needed services altogether. The proposed infrastructure improvements will provide full access to the shelter and the bus loading area through the installation of a new CG-12A handicap ramp. The shelter will provide cover on three sides and a roof to protect riders from inclement weather. It will also be equipped with a seating area for people who are unable to stand while waiting for the bus.

PROGRAM ADMINISTRATOR CONTACT INFORMATION

Community Development Block Grant – Recovery (CDBG-R) programs will be administered by the City of Fredericksburg. The Substantial Amendment to the 2008-2009 Annual Action Plan is adopted by the City Council after considerable public participation. The Interim City Manager acts on behalf of the City as the Certifying Officer however specific information regarding CDBG-R programs can be provided to interested parties by the Community Development Planner in the Department of Planning and Community Development.

Program Administrator Contact Information:

Marne E. Sherman
Community Development Planner
Planning and Community Development
Phone: (540) 372-1179
Fax: (540) 372-6412
Email: mesherman@fredericksburgva.gov
Physical Address: 715 Princess Anne Street, Room 209, Fredericksburg, VA 22401
Mailing Address: P.O. Box 7447, Fredericksburg, VA 22404-7447

CDBG-R
Activity Data Spreadsheet

Jurisdiction/Grantee Name: City of Fredericksburg, Virginia		CDBG-R Formula Grant Amount: \$62,192				Date: 05/14/09	
Activity Name	Activity Description	Eligibility (Regulatory or HCDA Citation)	National Objective Citation	CDBG-R Project Budget (\$)	Additional Recovery Funds (\$)	Other Leveraged Funding (\$)	Total Activity Budget
Homeless Facilities	Horizon House - 907 Lafayette Boulevard; The Rappahannock Refuge, Inc., d/b/a Hope House will utilize funds to renovate 907 Lafayette Boulevard, a transitional housing facility serving LMI women and children. The new HVAC system, related work, and asbestos removal will increase energy efficiency and conservation.	570.201(c)	570.208(a)(2)	21,500.00	0.00	5,000.00	26,500
Sidewalks	FRED Bus Stop Shelter - 471 Central Road; The Thurman Brisben Center will utilize funds to construct a FRED bus stop shelter and related sidewalk and accessibility improvements. The improvements will promote public transportation and accessibility for LMI individuals and families. The use of the FRED bus will reduce auto emissions into the environment.	570.201(c)	570.208(a)(2)	13,500.00	0.00	5,800.00	19,300
Homeless Facilities	Hope House II - 900 Lafayette Boulevard; The Rappahannock Refuge, Inc., d/b/a Hope House will utilize funds to renovate 900 Lafayette Boulevard. The new HVAC system and related work will increase energy efficiency and conservation.	570.201(c)	570.208(a)(2)	21,000.00	0.00	0.00	21,000
General Program Administration	Provide oversight, management, monitoring, and coordination of the CDBG-R program.	570.206	n/a	5,892.00	0.00	0.00	5,892
Public Information	Provide public information about the CDBG-R program.	570.206(b)	n/a	300.00	0.00	0.00	300
							0
							0
							0
							0
							0
							0
							0
							0
							0
							0

STANDARD FORM 424

Standard Form 424 (on the reverse of this page) is the official application by the City of Fredericksburg to the U.S. Department of Housing and Urban Development for its Community Development Block Grant annual entitlement.

Application for Federal Assistance SF-424

Version 02

*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s) <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	*Other (Specify) _____
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3. Date Received:	4. Applicant Identifier:
--------------------------	---------------------------------

5a. Federal Entity Identifier: 54-600129	*5b. Federal Award Identifier:
--	---------------------------------------

State Use Only:

6. Date Received by State:	7. State Application Identifier:
-----------------------------------	---

8. APPLICANT INFORMATION:

*a. Legal Name: City of Fredericksburg, Virginia	
*b. Employer/Taxpayer Identification Number (EIN/TIN): 54-600129	*c. Organizational DUNS: 083048199

d. Address:

*Street 1:	<u>P.O. Box 7447</u>
Street 2:	_____
*City:	<u>Fredericksburg</u>
County:	_____
*State:	<u>Virginia</u>
Province:	_____
*Country:	<u>United States of America</u>
*Zip / Postal Code	<u>22404</u>

e. Organizational Unit:

Department Name: Department of Planning and Community Development	Division Name: Community Development
---	--

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: <u>Mrs.</u>	*First Name: <u>Marne</u>
Middle Name: <u>E</u>	
*Last Name: <u>Sherman</u>	
Suffix: _____	

Title: <u>Community Development Planner</u>
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Organizational Affiliation: <u>City of Fredericksburg</u>

*Telephone Number: <u>540-372-1179</u>	Fax Number: <u>540-372-6412</u>
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*Email: <u>mesherman@fredericksburgva.gov</u>
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Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.253 _____

CFDA Title:

Community Development Block Grant-Recovery (CDBG-R) _____

***12 Funding Opportunity Number:**

N/A _____

*Title:

N/A _____

13. Competition Identification Number:

N/A _____

Title:

N/A _____

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Fredericksburg, Virginia

***15. Descriptive Title of Applicant's Project:**

Community Development Block Grant-Recovery Programs 2008-2009

Application for Federal Assistance SF-424 Version 02

16. Congressional Districts Of:

*a. Applicant: VA-First

*b. Program/Project: VA-First

17. Proposed Project:

*a. Start Date: 05/05/2009

*b. End Date: 09/30/2012

18. Estimated Funding (\$):

*a. Federal	62,192.00
*b. Applicant	0
*c. State	0
*d. Local	0
*e. Other	0
*f. Program Income	0
*g. TOTAL	62,192.00

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

- Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: Mr. *First Name: Beverly

Middle Name: R.

*Last Name: Cameron

Suffix: _____

*Title: Interim City Manager

*Telephone Number: 540-372-1010

Fax Number: 540-372-1201

* Email: brcameron@fredericksburgva.gov

*Signature of Authorized Representative: *Beverly R. Cameron*

*Date Signed: 5.28.09

CERTIFICATIONS

(1) **Affirmatively furthering fair housing.** The jurisdiction will affirmatively further fair housing, which means that it will conduct an analysis to identify impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting the analysis and actions in this regard.

(2) **Anti-displacement and relocation plan.** The jurisdiction will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601), and implementing regulations at 49 CFR part 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under CDBG-R.

(3) **Drug Free Workplace.** The jurisdiction will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

2. Establishing an ongoing drug-free awareness program to inform employees about:

- (a) The dangers of drug abuse in the workplace;
- (b) The grantee's policy of maintaining a drug-free workplace;
- (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;

4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will:

- (a) Abide by the terms of the statement; and
- (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a

central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:

(a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

(4) **Anti-lobbying.** To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

(5) **Authority of Jurisdiction.** The jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations and other program requirements.

(6) **Consistency with Plan.** The housing activities to be undertaken with CDBG-R funds are consistent with its consolidated plan.

(7) **Section 3.** The jurisdiction will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u), and implementing regulations at 24 CFR part 135.

(8) **Community development plan.** The jurisdiction certifies that the consolidated housing and community development plan identifies housing and community development needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the statute authorizing the CDBG program.

(9) **Following a plan.** The jurisdiction is following a current consolidated plan that has been approved by HUD.

(10) **Use of funds.** The jurisdiction has developed activities so as to give the maximum feasible priority to activities that will benefit low- and moderate-income families or aid in the prevention of slums or blight. Additional activities may be included that are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs it has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG-R funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2. **Special Assessments.** The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG-R funds by assessing any amount against properties owned and occupied by persons of low- and moderate-income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG-R funds are used to pay the proportion of a fee or assessment attributable to the capital costs of public improvements (assisted in part with CDBG-R funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG-R funds. The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG-R funds, unless CDBG-R funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG-R funds. In addition, with respect to properties owned and occupied by moderate-income (but not low-income) families, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG-R funds if the jurisdiction certifies that it lacks CDBG-R or CDBG funds to cover the assessment.

(11) **Excessive Force.** The jurisdiction certifies that it has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.

(12) **Compliance with anti-discrimination laws.** The CDBG-R grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), the Fair Housing Act (42 U.S.C. 3601-3619), and implementing regulations.

(13) **Compliance with lead-based paint procedures.** The activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K, and R of this title.

(14) **Compliance with laws.** The jurisdiction will comply with applicable laws.

(15) **Compliance with ARRA.** The jurisdiction will comply with Title XII of Division A of the American Recovery and Reinvestment Act of 2009.

(16) **Project selection.** The jurisdiction will select projects to be funded, by giving priority to projects that can award contracts based on bids within 120 days from the date the funds are made available to the recipient, and that will ensure maximum job creation and economic benefit.

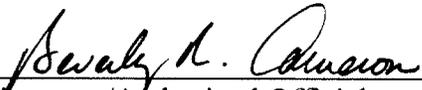
(17) **Timeliness of infrastructure investments.** When the jurisdiction uses CDBG-R funds for infrastructure investments, the grantee will give preference to quick-start and finish activities, including a goal to use at least 50 percent of the funds for activities within 120 days of enactment of the Recovery Act.

(18) **Buy American provision.** The jurisdiction will ensure that all iron, steel and manufactured goods used in construction, alteration, repair, or maintenance of a public building or public work project assisted with CDBG-R funds under the Recovery Act must be produced in the United States unless the Secretary finds that:

1. The requirement is inconsistent with public interest;
2. Those goods are not reasonably available or produced in sufficient quantity in the U.S.; or
3. The use of the goods will increase the project cost by more than 25 percent.

(19) **Appropriate use of funds for infrastructure investments.** The Governor, mayor, or other chief executive, as appropriate certifies, that any infrastructure investments have received the full review and vetting required by law and that the chief executive accepts responsibility that the infrastructure investment is an appropriate use of taxpayer dollars. Alternatively, a grantee's chief elected official certifies that infrastructure investments will receive the full review and vetting required by law and that the chief executive accepts responsibility that the infrastructure investment is an appropriate use of taxpayer dollars.

(20) **70% of CDBG-R for LMI.** The aggregate use of CDBG-R funds shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the grant is expended for activities that benefit such persons over the life of the CDBG-R grant.



Signature/Authorized Official



Date

Beverly R. Cameron, Interim City Manager
Name / Title

