MINUTES

PUBLIC TRANSIT ADVISORY BOARD

August 11, 2010
8:30 a.m.
Conference Room at FREDericksburg Regional Transit

Members in Attendance:	Lawrence A. Davies, City of Fredericksburg Debe Fults, disAbility Resource Center Jack Green, King George County John Moen, WFLS Richard Pearce, University of Mary Washington Dr. Roy Weinstock, Community Representative Rodney White, Spotsylvania County
Members Present by Proxy:	Tom McCoy, Mary Washington Healthcare Deneal Helms, The Free Lance-Star Bryan R. Workman, Spotsylvania Regional Medical Center
Others Present :	Kathleen M. Beck, Director of Public Transit Wendy Kimball, Assistant Director of Public Transit Arnold Levine, Manager of Policy, Planning and Compliance Marilyn Graves, Administrative Assistant
Members Absent :	Jan Erkert, Fredericksburg Regional Chamber of Commerce Deneal Helms, The Free Lance-Star Edd Houck, Alternate/Mary Washington Healthcare Tom McCoy, Mary Washington Healthcare Mike Neuhard, Stafford County Angeline Pitts, Caroline County Lloyd Robinson, Alternate/George Washington Regional Commission Fred Sisk, Citizen Representative Diana Utz, George Washington Regional Commission Bryan R. Workman, Spotsylvania Regional Medical Center

The meeting was called to order by Rev. Davies at 8:35 am on August 11, 2010, in the conference room at the FREDericksburg Regional Transit facility (a/k/a The Lawrence A. Davies Transit Center), 1400 Jefferson Davis Highway, Fredericksburg, VA.

A Motion to modify what constitutes a quorum for the Public Transit Advisory Board, proposed by Dr.Weinstock and seconded by Ms. Utz at the Board's July 7, 2010 meeting, was put to a vote. The Motion proposed that for PTAB meetings a quorum would consist of "one-third plus

one" of the membership. Following a full discussion of the proposal, the Motion was passed unanimously by the Board.

The minutes of the June 2, 2010, PTAB meeting and the minutes of the July 7, 2010, PTAB meeting were presented for approval. On motion made by Mr. Pearce and seconded by Ms. Fults, the minutes for each meeting were approved by unanimous vote.

Report of Director of Public Transit:

- Ms. Beck reported to the board that FRED Express, the late night Thursday and Friday service and the service on Saturday and Sunday, which is supported by The University of Mary Washington, has changed its name to Eagle Express. This was done after meeting with students at the University, and with the approval of the University, making the students feel this service is more their own. Ms. Beck showed the board members the pocket schedules for this service, as well as promotional Frisbees and the Eagle Express signs. Advertisements for this service will be in the University's newspaper, The Bullet, on WFLS, and in The Free Lance-Star. Brochures are scheduled to be delivered today for the service. Mr. Pearce thanked the FRED staff for making this change.
- Mr. Levine reported that staff has received the full draft of the Transit Development Plan and have given their comments to Connetics Transportation Group. Overall, it calls for the doubling of service and money will be needed. This Plan will be presented to City Council on September 14th.
- Mr. Levine notified the Board that FRED staff will be requesting funds from the State for technology software. At this time, there has been favorable feedback from the State.
- An ad will be placed in The Free Lance-Star for the Title VI plan that was submitted to the Federal Transit Administration.
- Ms. Kimball reported to PTAB that the appraisal package for the purchase of the proposed maintenance facility has gone to the Federal Transit Administration (FTA). FRED can proceed once the FTA reviews the package and replies to FRED staff. The appraisal was a little low; the assessed value by the appraiser was $1,700,000 and the tax assessed value is approximately $2,200,000.

Committee Reports:

(1) **Mission, Goals and Objectives** – Dr. Weinstock made a motion to adopt the Mission, Goals and Objectives for TY2011. Ms. Fults seconded the motion and it was passed unanimously. Dr. Weinstock made a motion to adopt the Mission, Goals and Objectives Year End Report for TY2010. Mr. White seconded the motion and it was passed unanimously.

(2) **Partnership/Marketing** – No report.

(3) **Services to the Underserved** – Ms. Fults reported that the Rappahannock Area Agency on Aging will be taking over the supervision of the Mobilility Coordinator on October 1. Interviews will be conducted for this position which is funded through a New Freedom grant. There is a Disability Fair on October 18th at the University of Mary Washington/Stafford campus. There will be employer and employee workshops; FRED will have a booth.

(4) **Operations and Oversight** – Mr. White stated that adjustments have been made at the Spotsylvania Regional Medical Center and Cosner's Corner. He also

reported that the County offices will be moving from the old Capital One building to Courthouse Village. Courthouse Village will be a new FRED stop.

(5) **Safety and Security** – Ms. Kimball reported that the gate installed to prevent vehicles from entering the FRED bus area is now operational; it is height sensitive.

Other Business:
None

Announcements:

- FRED picnic is scheduled for September 18, 2010, at Old Mill Park
- Next PTAB meeting – October 6, 2010.

The meeting was adjourned at 9:30 am.

Approved by the Public Transit Advisory Board:

Marilyn M. Graves

10-6-10
Date