MINUTES

PUBLIC TRANSIT ADVISORY BOARD

October 5, 2011
8:30 a.m.
Conference Room at FREDericksburg Regional Transit

Members in Attendance:		Lawrence A. Davies, City of Fredericksburg Erma Baker, University of Mary Washington Jan Erkert, Fredericksburg Regional Chamber of Commerce Joe Hess, Stafford County Angeline Pitts, Caroline County Fred Sisk, Citizen Representative Diana Utz, George Washington Regional Commission Rodney White, Virginia Department of Transportation
Others Present	:	Kathleen M. Beck, Director of Public Transit/FRED Wendy Kimball, Assistant Director of Public Transit/FRED Arnold Levine, Manager of Policy, Planning and Compliance/FRED Marilyn Graves, Administrative Assistant/FRED Don Engiles, Travel Trainer/RAAA Rupert Farley
Members Absent	:	Florence Barnick, The Free Lance-Star Debe Fults, disAbility Resource Center Jack Green, King George County Edd Houck, Citizen at Large Tom McCoy, Mary Washington Healthcare John Moen, WFLS Doug Morgan, Spotsylvania County Lloyd Robinson, Alternate/George Washington Regional Commission Dr. Roy Weinstock, Community Representative Bryan R. Workman, Spotsylvania Regional Medical Center

The meeting was called to order by Rev. Davies on October 5, 2011, at 8:35 am in the conference room at the FREDericksburg Regional Transit facility (a/k/a The Lawrence A. Davies Transit Center), 1400 Jefferson Davis Highway, Fredericksburg, VA.

The minutes of the August 10, 2011, meeting were presented for approval. One change was noted; Richard Pearce did not attend the August 10 meeting and should be removed from Members Present. On motion made by Ms. Erkert and seconded by Ms. Pitts, the minutes, with the change noted, were approved by unanimous vote.

Report of Director of Public Transit:

- Maintenance building design and engineering: Ms. Kimball gave a status report. Two of the open sheds will come down and two buildings will be renovated. Contractors will soon be prequalified. There is hope that the ribbon cutting will be held in December of 2012.
- Installation of new signs. Installation of all signs should be completed by the end of November.
- September ridership (effects of fare increase on ridership). September ridership has held constant; there has been an increase in Spotsylvania County ridership, both regular ridership and VRE.
- Beginning of FY2013 budget preparation. Caroline County has requested that FRED not end their service in 2013. Negotiations are underway for continuation of service. There has been no word from officials in King George County.
- DRPT report on potential transit funding formulas. Arnie Levine is on the Department of Rail and Public Transportation's stakeholders committee. He reported that the committee's task is to suggest/investigate scenarios/formulas on how the State funds should be divided up among the transit properties. After review, Mr. Levine stated that FRED comes out well in the formula equation in each and every scenario; there is little chance that FRED will lose funds. A report will be generated later this year and it will probably be FY '14 or FY '15 before any changes take place.
- Safety and security improvements at FRED Central. Ms. Kimball reported that concrete poles have been installed to stop people from cutting through the FRED lot. Also, red lines and poles have been installed where passengers board the buses. She invited the PTAB members to take a tour of the new safety improvements.
- Decision not to accept four most recent ordered buses. Ms. Kimball reported that in April of 2010, FRED received eight buses, with an option to purchase more. Subsequently, four more buses were ordered. Upon examination of the buses, issues arose that were supposed to be fixed by National Bus Company (the vendor). National Bus Company was notified that FRED would not accept the buses as they were. The City Manager and FRED staff will meet in a few weeks to try to work this out.

Committee Reports:

(1) **Mission, Goals and Objectives** – No report.

(2) **Partnership/Marketing** – Ms. Beck reported that:
FRED will participate in the Toys for Tots program again this year; and
FRED's 15th anniversary celebration is this year and staff is planning a special promotion for this milestone.

(3) **Services to the Underserved** – Ms. Fults reported that ADA Day was held at Hurcamp Park this past Saturday. FRED was represented.

(4) **Operations and Oversight** – No report.

(5) **Safety and Security** – No report.

Other Business:

- Don Engiles, travel trainer for RAAA, gave a report.
- The stop on Onville Road near Garrisonville Woods Road was relocated onto Garrsionville Woods Road. ARRA funds were used to erect a shelter at that location and the route now goes all the way down Garrisonville Woods Road.

- DRPT launched You Tube videos for all transit agencies. Their crew was at FRED on September 16th.

Announcements:

- The next PTAB meeting will be held on December 7, 2011.

The meeting was adjourned at 9:15 am.

Approved by the Public Transit Advisory Board

Marilyn M. Graves 12-7-11

Marilyn M. Graves Date