MINUTES

PUBLIC TRANSIT ADVISORY BOARD

April 7, 2010
8:30 a.m.
Conference Room at FREDericksburg Regional Transit

Members in Attendance:	Lawrence A. Davies, City of Fredericksburg Jan Erkert, Fredericksburg Regional Chamber of Commerce Debe Fults, disAbility Resource Center Jack Green, King George County John Moen, WFLS Richard Pearce, University of Mary Washington Angeline Pitts, Caroline County Fred Sisk, Citizen Representative Diana Utz, George Washington Regional Commission Rodney White, Spotsylvania County Dr. Roy Weinstock, Community Representative
Others Present :	Kathleen M. Beck, Director of Public Transit Marilyn Graves, Administrative Assistant/FRED Jim Shaefer, Executive Director, Rappahannock Agency on Aging, Inc.
Members Absent :	Deneal Helms, The Free Lance-Star Edd Houck, Mary Washington Hospital Lloyd Robinson, Alternate/George Washington Regional Commission

The meeting was called to order by Rev. Davies at 8:35 am on April 7, 2010, in the conference room at the FREDericksburg Regional Transit facility (a/k/a The Lawrence A. Davies Transit Center), 1400 Jefferson Davis Highway, Fredericksburg, VA.

The minutes for the meeting of November 11, 2009, and for the meeting of February 3, 2010, were presented for approval. A motion was made by Mr. Pearce and seconded by Mr. Sisk that the minutes of both meetings be approved as written; the motion was passed unanimously.

Report of Director of Public Transit:

- Update of Transit Development Plan (TDP): the consultants are finishing parts one through three of the TDP. They plan to return to Fredericksburg in May to talk to the public in several locations.
- Update on delivery of buses: four of the buses should be delivered by the end of April.

Committee Reports:

(1) **Mission, Goals and Objectives** – interim report was sent out to members of PTAB. Ms. Beck stated that items should be 90% complete by end of transit year.

(2) **Partnership/Marketing** – Spotsylvania Regional Medical Center has become a Partner of FRED at the $25,000 level. The YMCA, as well at Project Faith, has contacted Ms. Beck with the possibility of becoming Partners.

(3) **Services to the Underserved** – Freedom grant is allowing transportation for medical appointments in Richmond, as well as transportation on Saturday from King George to Fredericksburg. Ms. Beck requested flyers from Ms. Fults to be put on the King George buses. The Regional Mobility Coordinator will be moving to the offices of the Rappahannock Agency on Aging in the fall. Mr. Schafer, Executive Director of the Rappahannock Agency on Aging, Inc., stated that a committee meeting will be held soon to evaluate the grant that funds the Mobility Coordinator. A senior grant application was submitted in February for $11,500; if these funds are approved, they will be used for a traveler trainer, a person who will speak to groups and will give one on one instruction on how to use transportation options (including FRED).

(4) **Operations and Oversight** – Mr. White reported that Ms. Beck and some of her staff brought a bus to the new HCA hospital this past Monday to see how it would maneuver the access to the hospital. It went very well; the shelter that is being built comes into the main entrance and is very well planned and done. There will be service every hour.

(5) **Safety and Security** – Ms. Sisk talked about the safety issues addressed in the 2006 Transit Development Plan.

Other Business:

- Ms. Beck reported that FRED staff went to the Stafford County Board of Supervisors yesterday and FRED's budget has been flat lined again for FY '11. Their ridership increased by 12% last year. Because of this decision, FRED will hold off in getting a new bus for Stafford County instead of eliminating routes.
- Mr. Pearce reported that some of FRED's staff came to talk with a student group at the University of Mary Washington regarding using the FRED system. This group expressed that safety was an issue; once they were made aware of cameras now being on the buses, the suggestion was that this be advertised to the students. Ms. Erkert suggested putting an article in the student newspaper, The Bullet, and to laminate a notice and place it on the student bulletin boards around the University.

Announcements:

- The Community Transportation Association of Virginia's (CTAV) roadeo will be held on April 10th. A team of three, plus an alternate, will be chosen based on a written test that has been given to drivers that signed up.
- The FRED picnic is scheduled for June 19, 2010. Members of PTAB were invited to attend.

- The CTAV Expo will be held on August 16-18, 2010, at the Expo Center here in Fredericksburg.
- The next PTAB meeting will be held on June 2, 2010.

The meeting was adjourned at 9:30 am.

Approved by the Public Transit Advisory Board:

Marilyn M. Graves

6-2-10
Date