



COMMONWEALTH OF VIRGINIA  
**City of Fredericksburg**

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**OFFICE OF VOTER REGISTRATION AND ELECTIONS**

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**DIRECTOR OF ELECTIONS &  
GENERAL REGISTRAR**

Marc C. Hoffman

**ELECTORAL BOARD**

Rene Rodriguez, Chairperson

Floyd I Roberson, Vice Chairperson

Cathie Fisher Braman, Secretary

**ELECTORAL BOARD AGENDA**

Tuesday, March 12, 2019

4:30 P.M.

Office of Voter Registration, 5<sup>th</sup> Floor Conference Room

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1. Call to Order
2. Approval of Agenda
3. Old Business
  - A. Approval of February 5, 2019 Minutes
4. Public Comments
  - A. Electoral Board provides this opportunity each regular meeting for comments from citizens who have signed up to speak before the start of the meeting. To be fair to everyone, please observe the three-minute time limit and yield the floor when the Chairman indicates that your time has expired. Decorum in the Electoral Board meeting will be maintained. Comments that are not relevant to agenda and behavior that is disruptive, such as applause, are inappropriate and out of order.
5. New Business
  - A. Director's Report
  - B. Report from VEBA Conference
  - C. PollPad
    - i. Prompt Verbiage & System Options (i.e. Oath/OOE Check-in) Decisions
    - ii. Additional Equipment Discussion (i.e. cables, pens)
    - iii. Absentee Voting/CAP setup
  - D. Primary Election

- i. Facility Status-
  - 1. Signage/Announcements for New Polling Location
  - 2. Setup/Concerns for Polling Locations
- ii. Status of Ballots & Order Quantities
- iii. Officer of Election
- iv.
  - 1. New Applications
  - 2. Officer of Election Status
  - 3. Approval of Appointments for 2019 Elections
  - 4. Communication/Planning for Future OOE tracking
- E. Forms and Procedures – Work Session March 15, 9 a.m.
- F. Move to convene in closed session for the purpose of Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body under Code of Virginia 2.2-3711(A)(1)
- G. Certification of Closed Session
- H. Review of State Calendar
- 6. Calendar
- 7. Adjournment – Next Meeting 9 April 19