The City Council will hold an e-meeting work session pursuant to and in compliance with City Council Ord. 20-05. The public is encouraged to access the meeting through the broadcast on Cox Channel 84 and Verizon Channel 42. The meetings can also be viewed on our www.regionalwebtv.com/fredcc or Facebook Live at www.facebook.com/FXBGgov

Tuesday, June 9, 2020
5:30 P.M.

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Agenda

1. Call To Order
   "This Meeting is being held electronically by ‘Go to Meeting’ application, pursuant to City Council Ordinance 20-05, An Ordinance to Address Continuity of City Government during the Pendency of a Pandemic Disaster.

   The members participating are: [List members by name]

   Members of the public have been invited to access this meeting by public access television Cox Channel 84, Verizon Channel 42, online at www.regionalwebtv.com/fredcc on Facebook Live at facebook.com/FXBGgov

2. Topics
   A. City Council FY 21 Budget Propositions
      Documents:

      WS CARES ACT ALLOCATIONS.PDF

3. Adjournment
Tuesday, June 9, 2020

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Agenda

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Topics

City Council FY 21 Budget Propositions

WS CARES ACT ALLOCATIONS.PDF

Adjournment

City of Fredericksburg, Virginia

Hon. Mary Katherine Greenlaw, Mayor

Hon. William C. Withers, Jr., Vice Mayor, Ward Two

Hon. Kerry P. Devine, At-Large

Hon. Matthew J. Kelly, At-Large

Hon. Jason N. Graham, Ward One

Hon. Timothy P. Duffy, Ph.D., Ward Three

Hon. Charlie L. Frye, Jr., Ward Four

City Council

AGENDA

Council Chambers

715 Princess Anne Street

Fredericksburg, Virginia  22401

1.

2.

A.

Documents:

3.
MEMORANDUM

TO: Timothy J. Baroody, City Manager
FROM: Mark Whitley, Assistant City Manager
RE: CARES Act Funding Allocations
DATE: June 4, 2020 (for June 9 Worksession)

ISSUE
Shall the City Council adopt broad guidelines for CARES Act funding provided for pandemic response from the federal government?

RECOMMENDATION
The following report is provided for information, discussion, and deliberation only, and no action is requested.

BACKGROUND
The federal government has provided states and local governments with funding through the CARES Act for pandemic response. The CARES Act specifies that the funds may only be used to cover costs that:

1) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2) were not accounted for in the budget most recently approved as of March 27, 2020 for the State or local government; and
3) were incurred between March 1, 2020 and December 30, 2020.

The federal government guidance is clear that these funds may not be used to cover revenue shortfalls for the City.

The City has applied for and received its allocation, which is $2,533,279.

City staff has been working to review the guidelines and draft expenditures that will use these resources to meet the pandemic crisis. There is a staff committee that will be working to review

One particular aspect of these funds is that staff recommends that they not be included in the original FY 2021 budget – rather, uses of the CARES Act funds should be budgeted as supplemental budget amendments.

Staff will also be very careful not to use CARES Act funding for any purpose that was already included in the original FY 2020 budget. There is guidance that suggests that if the funds were redirected for pandemic purposes, then that would be acceptable.
Another aspect of the CARES Act funding is that there is no separate allocation for the City’s regional governmental service partners, such as the Rappahannock Regional Jail, the Rappahannock Juvenile Center, the Central Rappahannock Regional Library, and the Rappahannock Area Office on Youth / Chaplin Youth Center. To the extent these agencies have eligible expenses under the CARES Act, they will have to rely on the City and the other regional partners to share allocated funds.

The below table presents a draft allocation of funds, for both March – June 2020 (FY 2020) and July – December (FY 2021) for the purposes of discussion.

**FY 2020**

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Amount</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2020 Public Facilities and Parks Maintenance</td>
<td>$75,000</td>
<td>Includes physical improvements to offices related to the pandemic; costs of additional cleaning and disinfecting; possibly personnel costs related to pandemic response.</td>
</tr>
<tr>
<td>FY 2020 IT Capital</td>
<td>$75,000</td>
<td>Includes computer hardware and software related to telework for COVID response.</td>
</tr>
<tr>
<td>FY 2020 IT Operating</td>
<td>$25,000</td>
<td>Personnel costs – Regular and OT – related to remote telework and other IT items related to the pandemic</td>
</tr>
<tr>
<td>FY 2020 Public Safety Operating</td>
<td>$75,000</td>
<td>Personnel costs – Regular and OT – related to the pandemic response; plus related equipment</td>
</tr>
<tr>
<td>FY 2020 HR / City Manager / &amp; Other Admin Operating</td>
<td>$25,000</td>
<td>Personnel costs – Regular and OT – related to the pandemic response</td>
</tr>
<tr>
<td>Subtotal – FY 2020 Costs</td>
<td>$275,000</td>
<td></td>
</tr>
</tbody>
</table>
### FY 2021

<table>
<thead>
<tr>
<th>Purpose – FY 2021</th>
<th>Amount</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economic Development Authority – Business Assistance</td>
<td>$500,000</td>
<td>Support of small business community through EDA grant program</td>
</tr>
<tr>
<td>Economic Assistance</td>
<td>$200,000</td>
<td>Support of individuals through human services partners and / or DSS</td>
</tr>
<tr>
<td>Regional Public Safety</td>
<td>$250,000</td>
<td>Public Health &amp; Public Safety responses for regional public safety-type agencies (Jail, Juvenile Center, OOF)</td>
</tr>
<tr>
<td>Public Facilities &amp; Parks</td>
<td>$300,000</td>
<td>Cleaning &amp; Equipment Needs + possible personnel costs</td>
</tr>
<tr>
<td>Public Safety</td>
<td>$300,000</td>
<td>Personnel costs – Regular and OT – related to the pandemic response; plus related equipment</td>
</tr>
<tr>
<td>Fredericksburg Rescue Squad Support</td>
<td>$125,000</td>
<td>Help Provide Assistance and support to FRS during the pandemic</td>
</tr>
<tr>
<td>IT Fiber Project</td>
<td>$180,000</td>
<td>Facilitate telework and system capabilities</td>
</tr>
<tr>
<td>IT Equipment</td>
<td>$50,000</td>
<td>Reserve for additional equipment or software related to telework needs</td>
</tr>
<tr>
<td>Public Works</td>
<td>$100,000</td>
<td>Personnel &amp; Equipment related to pandemic response</td>
</tr>
<tr>
<td>HR / City Manager / &amp; Other Admin Operating</td>
<td>$50,000</td>
<td>Assistance with technical support for grant administration</td>
</tr>
<tr>
<td>HR / City Manager / &amp; Other Admin Operating</td>
<td>$20,000</td>
<td>Personnel costs – Regular and OT – related to the pandemic response</td>
</tr>
<tr>
<td>HR – COVID-related Leave</td>
<td>$100,000</td>
<td>Personnel costs related to the granting of COVID-related leave as allowed by the CARES Act</td>
</tr>
<tr>
<td>Contingency / Unallocated</td>
<td>$83,279</td>
<td></td>
</tr>
<tr>
<td>Subtotal FY 2021</td>
<td>$2,258,279</td>
<td></td>
</tr>
<tr>
<td>Add – FY 2020</td>
<td>$275,000</td>
<td></td>
</tr>
<tr>
<td>Total CARES Act Allocation</td>
<td><strong>$2,533,279</strong></td>
<td></td>
</tr>
</tbody>
</table>

### FISCAL IMPACT

The CARES Act will provide $2.5 million in federal revenue to either the City, our regional partners, or the community through the allocations outlined above. These allocations are based upon estimates of funding need in many cases, and funding may need to be re-allocated as needs arise.