



Minutes
Architectural Review Board
January 24, 2022
Council Chambers

You may view and listen to the Architectural Review Board meeting in its entirety [here](#). The time of each presentation is in brackets below [00:00:00].

Members Present

Karen Irvin
Laura Galke
Adriana Moss
James Jarrell

Members Absent

Helen P. Ross

Staff

Kate Schwartz

Chair Irvin called the Architectural Review Board meeting to order at 7:00 p.m.

OPENING REMARKS

Chair Irvin determined that a quorum of 4 members was present and asked if public notice requirements had been met. Ms. Schwartz confirmed that they had and a copy of the notice was provided to the Board.

APPROVAL OF AGENDA [00:01:29]

Ms. Moss motioned to approve the agenda as written. Ms. Galke seconded. The motion carried 4-0.

DISCLOSURE OF EX PARTE COMMUNICATIONS [00:17:48]

None.

DISCLOSURE OF CONFLICTS OF INTEREST [00:18:42]

None.

CONTINUED APPLICATIONS

- A. COA FY22-0029 – 406 Lafayette Boulevard – Paul Janney requests approval of the site planning, scale, and massing of a new three-story multi-family residential building on a portion of this parcel adjacent to the Colonial Tavern restaurant.

Paul Janney was present along with Jay Brown, the project architect. Ms. Schwartz noted that no additional public comments had been received. Mr. Janney presented an updated street view of the proposed building and noted that several changes had been made to the front elevation based on comments from the Board. These include removing the center offset in the façade and aligning the parapets of the taller center and side sections. He noted that the parapet heights were 18 inches for the shorter sections and five feet for the taller sections, and these should fully screen any rooftop mechanical equipment.

Board members discussed with Mr. Janney the techniques used to break up the building’s long façade and expressed support for the site planning, scale, and massing in accordance with the revised plans. Some discussion followed on the detailed elements, which will be subject to a subsequent public hearing. Board

members encouraged Mr. Janney to incorporate design elements from surrounding industrial buildings and to simplify the Colonial Revival or high style features.

The site planning, scale, and massing of the building will be included on the February 14, 2022 meeting agenda for action.

B. COA FY22-0032 – 400-402 William Street – LaMacchia Group requests to modify the previously approved ATM design for C&F Bank at this location and install exterior lighting.

Matthew Steilberg, representing C&F Bank, along with Chris DeLay and Chris Elias of LaMacchia Group were present. The applicants presented the revised ATM design and said they had altered the design to use a minimal surround for the ATM and night drop, displaying more of the historic brick wall. The wood paneling would still be modified, but they believe that the historic brick is in place behind the paneling.

Ms. Moss, Mr. Jarrell, and Ms. Galke spoke in support of the altered design and said that it was sympathetic to the building character and historic materials. Ms. Irvin confirmed that the detailing of the existing paneling would be duplicated and asked about the new surround material. The applicants said they would reuse or duplicate the existing panel trim. They were amenable to using metal as the surround material.

The application will be included on the February 14, 2022 meeting agenda for action.

GENERAL PUBLIC COMMENT

None.

STAFF UPDATE [00:57:36]

Ms. Schwartz noted that the two vacancies on the ARB were scheduled to be filled by City Council at its meeting on January 25. She also noted that they would be moving forward with scheduling training through the National Alliance of Preservation Commissions and would be communicating with the Board about potential dates. The Board also discussed potential presentations to be included at the beginning of upcoming ARB meetings for public education.

ADJOURNMENT

Chair Irvin adjourned the meeting at 7:37 p.m.



Karen Irvin, Chair