



COMMONWEALTH OF VIRGINIA
City of Fredericksburg

OFFICE OF VOTER REGISTRATION AND ELECTIONS

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**DIRECTOR OF ELECTIONS &
GENERAL REGISTRAR**

Marc C. Hoffman

ELECTORAL BOARD

Rene Rodriguez, Chairperson

Floyd I. Roberson, Vice Chairperson

Cathie Fisher Braman, Secretary

FINAL MINUTES FROM AUGUST 8, 2019 BOARD MEETING

1. Meeting called to order at 5:12 p.m.
In attendance: Chair Rodriguez (by phone until 5:25 p.m.) Vice Chair Roberson, Director Hoffman, and Secretary Braman.
2. **Approval of Agenda:**
Changes: 1. New Business: November election Programming & ballots, new ballot style and ballot count.
2. Add MOU discussion (for City) – that needs to get to City Attorney.
Passed unanimously
3. **OLD BUSINESS**
A. Acceptance of the Minutes
Chair Rodriguez motioned to accept the May 2019 minutes.
Vice Chair Roberson seconded. Passed unanimously.
4. **Public Session**
Public comment opened at 5:35 p.m. No one present for Public Comment.
5. **NEW BUSINESS**
A. DIRECTOR'S REPORT
New Automark for Express Vote – delivery after November election.
PrintElect will pick up old Automarks when new ExpressVotes delivered.

Vice Chair Roberson motioned to accept the Director's Report, Secretary Braman seconded. Passed unanimously.
- B. BALLOT STYLE AND PROGRAMING SPECIFICATION**

Secretary Braman made a motion to approve the Ballot style and Programming Specification. Vice Chair Roberson seconded. All in favor. Passed unanimously.

Vice Chair Roberson made a motion to accept the ballot count. Seconded by Chair Rodriguez, all in favor. Passed unanimously.

C. CLOSED SESSION - 6:15 P.M.

“Upon a motion made by Electoral Board Member Rodriguez and seconded by Vice Chair Roberson, and passed by a unanimous vote of the Electoral Board, the Electoral Board went into session pursuant to Section 2.2-3711 (A) (1) of the Code of Virginia for the consideration of “Performance Objectives and Director’s Review”.

7:30 P.M.

Upon a motion made by Electoral Board Secretary Braman and seconded by Chair Rodriguez and passed by a unanimous vote of the Electoral Board, the Electoral Board reopened Open Session.

Certification

Upon a motion by Vice Chair Roberson and seconded by Chair Rodriguez and passed unanimously upon affirmative roll call vote in open session, it was that (i) only public business matters lawfully exempted from open meeting requirement: only such public business matters as were identified in the motion by which the closed was convened, were heard, discussed in the closed session of the Electoral Board.

ROLL CALL VOTE:

Chair: _____

Vice Chair: _____

Secretary: _____

6. STRATEGIC PLAN

It was decided to have a Work Session on August 24, 2019 from 8:00 a.m. to 11 a.m. for the purpose of discussing the Strategic Plan and other considerations.

Vice Chair Roberson presented a proposed letter to City Council regarding a change in election procedures. Discussion followed. No decision made.

The next posted meeting will be held on September 10, 2019 at 3:00 p.m.

Meeting adjourned at 7:36 p.m.

Respectfully submitted,

Cathie Fisher Braman
Secretary

Chair Rodriguez

Vice Chair Roberson

Secretary Braman