

Christen Gallik  
Director of Social Services



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**City of Fredericksburg Department of Social Services  
Board of Directors  
Meeting Minutes – April 12, 2013**

Present for the meeting: Kathleen Anderson, Florence Bailey, Christen Gallik, Beth Girone, Zach Hatcher, Bea Paolucci, Angel Gooch-Tankersley, and Libby Wasem

- I. Meeting called to order at 8:04 am.
- II. **Public Comment:** There was no Public Comment.
- III. **Approval of Minutes:** Bea Paolucci made a motion to approve the minutes of March 8, 2013, Florence Bailey seconded. All were in favor.
- IV. **Budget Report:** The budget was presented and discussed.
- V. **Director's Report:** Ms. Gallik reported on the various meetings she has attended since the last Board meeting. Agency news included updates on the successful graduation of the first class from the Academy for Financial Empowerment and the hiring of Florence Martus to fill the Self-Sufficiency Case Specialist position beginning on April 29, 2013. Florence has been working with the Department already as the part-time intake worker. She is fluent in Spanish and will be a welcomed addition to Eligibility Team.
- VI. **Old Business:** Angel Gooch-Tankersley asked if the staff found the Active Shooter Training to be helpful. Ms. Gallik reported that it was very well received by the staff. One of the outcomes from the training was the discovery that the doors to offices in the buildings do not lock from the inside (one of the things employees are taught to do if there is an Active Shooter incident.) Ms. Kato is working on correcting this issue.
- VII. **New Business:** Bea Paolucci made a motion to **cancel the May 10, 2013 Board Meeting** since the Director and Assistant Director will be attending the Virginia League of Social Service Executives conference in Hampton. Kathy Anderson seconded the motion. All were in favor.
- VIII. **Executive Session: Executive Session: WHEREAS**, the Social Services Board desires to discuss in Executive Session matters relating to confidential personnel issues; and *WHEREAS*, pursuant to Section 2.2-3711 VA Code such discussions may occur in Executive Session; **NOW THEREFORE, BE IT RESOLVED** that the Social Services Board does hereby authorize discussion of the afore-stated matter in Executive Session:

Call for the motion to move into Executive Session:

Motion was made by Bea Paolucci and seconded by Kathy Anderson to move the meeting into Executive Session at 8:47a.m. to protect the privacy of individuals involved in personnel matters not related to public business. Motion passed.

**CERTIFICATION:**

*WHEREAS*, the Social Services Board has this day adjourned into Executive Session in accordance with a formal vote of the Board in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, the Freedom of Information Act requires certification that such Executive Session was conducted in the conformity with the law;

Call for the motion to move out of Executive Session:

Motion made by Bea Paolucci and seconded by Florence Bailey to move out of Executive Session at 8:55 a.m. Motion passed.

NOW, THEREFORE BE IT RESOLVED that the City of Fredericksburg Social Services Board does hereby certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Executive Session to which this certification applies, and (ii) only such public business matters as were identified in the Motion by which said Executive Session was convened were heard, discussed or considered by the Board. No matter dissents from the afore-stated certification.

- IX. **Items for Consent:** There were no items for consent.
- X. **Items for Approval:** Minutes from Feb.8 and March 8<sup>th</sup> were signed by Angel Gooch-Tankersley
- XI. **Next Meeting Schedule:** The next meeting will be **Friday, June 16, 2013 at 8:00 a.m. (No Meeting will be held in May per the Board vote to cancel at today's meeting.)**

With no other business to discuss, the meeting adjourned at 8:55 am.

Respectfully Submitted:

\_\_\_\_\_  
Beth Girone, Assistant Director

Date \_\_\_\_\_

\_\_\_\_\_  
Libby Wasem, Chair

Date \_\_\_\_\_