

Christen Gallik
Director of Social Services



City of Fredericksburg
Department of Social Services
Bass-Ellison Building
608 Jackson Street, Suite 100
Fredericksburg, VA 22401
Office: (540) 372-1032
Fax: (540) 372-1157

**City of Fredericksburg Department of Social Services
Board of Directors
Meeting Minutes – November 13, 2014**

Present for the meeting: Kathy Anderson, Florence Bailey, Tim Duffy, Debe Fults, Christen Gallik, Beth Girone, Zachary Hatcher and Libby Wasem.

- I. Meeting called to order at 8:30 a.m.
- II. **Approval of Minutes:** Tim Duffy made a motion to approve the minutes of October 9, 2014. Kathleen Anderson seconded. All were in favor.
- III. **Director's Report:**
 - a. **Budget** – The finance report was presented and discussed. Ms. Gallik reported that the agency has seen a significant increase in the number of Refugees relocating to the City. She added that although the increase in funding does not have a local impact because it is all Federal dollars, there still is an impact on the City overall due to the increase in resources needed to maintain them in our communities successfully. The local Refugee Center has begun to send new cases to neighboring localities that have more available resources and can better meet their needs at this time.
 - b. **Performance Metrics** – Performance Measures for August and September were shared. A suggestion was made to change "Bragg" Hill Corridor to "Fall" Hill Corridor. Due to the high number of referrals received from this area, Ms. Girone discussed plans to speak with staff at the Bragg Hill Family Life Center about service offerings in an attempt to gather information on what is currently available to those living in surrounding neighborhoods. The Board offered suggestions for others to contact that may also provide services to those in that area. It is hoped that DSS can partner with some of those who currently provide services in that area to ensure we are best meeting the needs of our clients in common with the overall goal of reducing the number of calls from the Fall Hill Corridor.
 - c. **Management Report** – Ms. Gallik's Director's report was presented and discussed.
- IV. **Old Business:**
 - a. **Space Needs** – Things are still in motion and although definite date has not been set, we are hopeful we will have more concrete news soon.
- V. **New Business:** There was no new business to discuss.
- VI. **Executive Session:**

WHEREAS, the Social Services Board desires to discuss in Executive Session matters relating to confidential personnel issues; and

WHEREAS, pursuant to Section 2.2-3711 VA Code such discussions may occur in Executive Session; **NOW THEREFORE, BE IT RESOLVED** that the Social Services Board does hereby authorize discussion of the afore-stated matter in Executive Session:

Call for the motion to move into Executive Session:

Motion was made by Tim Duffy and seconded Florence Bailey for the meeting to move into Executive Session at 9:05 a.m. to protect the privacy of individuals involved in personnel matters not related to public business. Motion passed.

CERTIFICATION:

WHEREAS, the Social Services Board has this day adjourned into Executive Session in accordance with a formal vote of the Board in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, the Freedom of Information Act requires certification that such Executive Session was conducted in the conformity with the law;

NOW, THEREFORE BE IT RESOLVED that the City of Fredericksburg Social Services Board does hereby certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Executive Session to which this certification applies, and (ii) only such public business matters as were identified in the Motion by which said Executive Session was convened were heard, discussed or considered by the Board. No matter dissents from the afore-stated certification.

Call for the motion to move out of Executive Session:


Motion made by Tim Duffy seconded by Florence Bailey to move out of Executive Session at 8:55 a.m. Motion passed.

VII. **Items for Consent/Approval:** There were no items for the consent agenda.

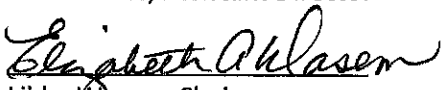
Adjournment – With no further business to discuss, the meeting was adjourned at 9:06 a.m.

The next meeting is scheduled for Thursday, December 11, 2014 at 8:30 a.m.

Respectfully Submitted:


Beth Girone, Assistant Director

Date 12/11/2014


Libby Wasem, Chair

Date 12/11/2014

APPROVED