

CITY OF FREDERICKSBURG CLEAN & GREEN COMMISSION

Minutes

Monday, February 3, 2014– 6:00 p.m.

Members Present : Pat Chen(Ward 1), Anne Little (Ward 2), Steve Hubble (Ward 3), David Dorsey (at Large), Paula Chow (at Large), Justin Estes (At Large), Carolyn Helfrich (Arborist), George Solley (City Council). **Ex-officio Members:** Mike Ward (Parks and Rec), Nancy Segarra (Public Works), Eric Nelson (Planning), **Contributing Associates:** Bryan Hoffman (FOR)

The meeting was called to order at 6 pm

The minutes from 1-6-13 were approved

Marne Sherman from Planning Services Division was introduced and gave us a brief outline of her duties and how we can interact with her and Planning. Marne covers signs, fences, trash, weeds, and litter. John Walsh covers buildings. There is a more formalized letter being devised for those who do not comply and they are given 20 days to respond to the letter.

Green Committee

- We discussed the artificial mulch program and we are ready to move forward on the test program from the new supplier
- The flowers pots for downtown are being coordinated by Mainstreet and we will be updated on their progress
- The grant for the design of the William Street Corridor has been submitted
- The City tree list is being updated and should be ready by May
- Bryan Hoffman updated the Commission on the FOR rainscape retrofit program and how it is helping the City with stormwater issues

Clean Committee

- Downtown parade litter - Nancy Segarra gave a final update and explained what changes will be made next year on the parade procedures.
- Paula Chow gave brief update on the cigarette campaign and we will get more details in May. We discussed sidewalk cafes and how to get more compliance. We discussed connecting with commercial agents and property managers in the city regarding the cigarette campaign and recruiting their assistance.

We adjourned at 7 pm