



**City of Fredericksburg Department of Social Services
Board of Directors
Meeting Minutes – February 11, 2016**

Present for the meeting: Kathy Anderson, Tim Duffy, Debe Fults, Christen Gallik, Beth Girone, Zach Hatcher, and Bea Paolucci.

- I. **Call to Order:** Meeting called to order at 8:34 a.m.
- II. **Approval of Minutes:** Kathy Anderson made a motion to approve the minutes of December 10, 2015. Bea Paolucci seconded. All were in favor.
- III. **Director's Report:**
 - a. **Budget** – The finance report was presented and discussed. (attached)
 - b. **Performance Metrics** – Performance measures for November 2015 were presented and discussed.
 - c. **Management Report** - Ms. Gallik's Director's report was distributed and discussed (attached). Highlights included: VLSSE Legislative meeting and VALHSO Legislative meeting.
- IV. **Old Business:**
 - a. **Fall Hill Corridor Community Response Team** - Ms. Girone stated that the first meeting of the Fall Hill Corridor Community Response Team was cancelled due to the snow storm (Jan. 25th) and re-scheduled for Feb. 29th.
- V. **New Business:**
 - a. **Legislative Update** - VLSSE handout with legislative highlights was distributed. (attached)
 - b. **Self-Sufficiency Video** – The Board viewed a short video (link below) regarding the road to self-sufficiency and the difficulties that can present when working with our clientele.
https://drive.google.com/file/d/0B2_0FD2bbwE1ZUpZNgzWHBsVzQ/view?usp=sharing
- VI. **Executive Session: Executive Session:**
 - a. **Director's Personnel Evaluation:**

WHEREAS, the Social Services Board desires to discuss in Executive Session matters relating to confidential personnel issues; and

WHEREAS, pursuant to Section 2.2-3711 VA Code such discussions may occur in Executive Session; NOW THEREFORE, BE IT RESOLVED that the Social Services Board does hereby authorize discussion of the afore-stated matter in Executive Session:

Call for the motion to move into Executive Session:

Motion was made by Zach Hatcher and seconded Bea Paolucci for the meeting to move into Executive Session at 9:25 a.m. to protect the privacy of individuals involved in personnel matters not related to public business. Motion passed.

CERTIFICATION:

WHEREAS, the Social Services Board has this day adjourned into Executive Session in accordance with a formal vote of the Board in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, the Freedom of Information Act requires certification that such Executive Session was conducted in the conformity with the law;

NOW, THEREFORE BE IT RESOLVED that the City of Fredericksburg Social Services Board does hereby certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Executive Session to which this certification applies, and (ii) only such public business matters as were identified in the Motion by which said Executive Session was convened were heard, discussed or considered by the Board. No matter dissents from the afore-stated certification.

Call for the motion to move out of Executive Session:

Motion made by Tim Duffy and seconded by Bea Paolucci to move out of Executive Session at 9:54 a.m. Motion passed.


VII. **Items for Consent/Approval:**

- a. **Leadership Retreat:** Bea Paolucci motioned, and Tim Duffy seconded approval of \$2,000 to be used for a Leadership Retreat for the leadership team in the early fall.

VIII. **Adjournment:** The meeting adjourned at 9:55. The next meeting is scheduled for **April 14, 2016 at 8:30 a.m.**

Respectfully Submitted:

 Date 4/14/16
Beth Girone, Assistant Director

 Date 4/14/2016
Zachary Hatcher, Chair

APPROVED