

CITY OF FREDERICKSBURG CLEAN & GREEN COMMISSION

Minutes

Monday, January 6, 2014– 6:00 p.m.

Members in attendance: Pat Chen(Ward 1), Anne Little (Ward 2), Steve Hubble (Ward 3), David Dorsey (at Large), Justin Estes (At Large), Carolyn Helfrich (Arborist), George Solley (City Council). **Ex-officio Members:** Mike Ward (Parks and Rec), Nancy Segarra (Public Works), Eric Nelson (Planning), **Contributing Associates:** Bryan Hoffman (FOR), Greg Rolf ACA, James Bell (Parks and Rec)

The meeting was called to order at 6pm

The minutes from 11-4-13 were approved by a motion from George Solley.

Reports and Updates from the Green Committee

- The artificial mulch program in the tree wells downtown will be expanded in the spring. We will negotiate with the manufacturer to get the pricing down on the materials so that we can retrofit most of the tree wells in the downtown area that have been planted over the last three years. We will also coordinate with the Mainstreet Committee on placing flower pots in the downtown area.
- The Green Committee is working on creating Planting standards to incorporating into City Guidelines for all trees planted by contractors or volunteers in City owned right of way or City property. We are also going to do a Spanish version of the guidelines. The guidelines should be completed by February. Dave King will coordinate with Parks and Rec and Public Works to ensure that the guidelines are incorporated into all future city projects.
- Dave King will get back to the Committee regarding tree needs for the Heritage Trail in fall 2014.
- We discussed the challenges created when utilities are not placed correctly in the City owned right of way areas (utility strips). This creates a problem for planting of trees after areas have been developed. This is especially problematic with TV and phone cable lines which are close to the surface. We will be sending suggestions for inclusion of guidelines into the UDO for utility contractors to be sensitive to the needs of trees along the city streets.
- We discussed the William Street Corridor and the possibility of doing some tree planting and curb bump outs with stormwater retention areas. These will result in traffic calming for William Street, add trees to the street to create a boulevard effect, plus add stormwater mitigation. We will work on designing these with Planning and Public works and endeavor to have no loss of parking spaces. This retrofit can possibly be done in conjunction with the repair of the sewer line along William Street. Bryan Hoffman from F.O.R. has access to a number of grants that may be able to help us with concept and engineering. Bryan will pursue and get back to us with details.
- Bartlett Tree has offered to adopt Hurkamp Park tree maintenance. Mike Ward is working on finalizing the details of this offer that will save the City a lot of money in upkeep and keep the trees in the park healthier. If this partnership works, we might look at other arborists in the area to adopt other City parks.
- The Green committee is working on revising the tree list in order to make it easier for contractors and developers to find the correct tree for their project. The tree list should be revised by February.

- The next meeting of the Green Committee will address future plantings of trees. We will be looking at fall 2014 and spring 2015.
- We discussed Alum Springs Park and stormwater issues. Bryan Hoffman from FOR will work with Mike Ward from the Parks Department to see what can be done about erosion in Hazel Run especially along the Alum Springs park area.
- Steve Hubble gave a report regarding MS4 permits and how he received a grant in Stafford County for upgrading storm water ponds. Steve will connect with Dave King re his info

Reports and Updates from the Clean Committee

- The new zoning enforcement administrator is Marne Sherman. We will ask her to join us at our next meeting to discuss what her duties are and how we can help.
- Spring Cigarette butt initiative will be discussed at our next meeting.
- We will discuss making the Litter ordinance a Class 1 misdemeanor at our next meeting.

We decided that we would do our Commission retreat on March 5th. Anne Little will find a facilitator. We will discuss more details as to our goals objectives at our next meeting.

We adjourned at 7 pm