



City of Fredericksburg Department of Social Services
Board of Directors Meeting
Meeting Minutes – June 14, 2018
DSS Conference Room – 608 Jackson Street, Fredericksburg, VA 22401

Present for the meeting: Christen Gallik, Beth Girone, Bea Paolucci (Chair), Debe Fults, Thom Schiff, and Stacie Dodd (Secretary)

- I. **Call to Order:** Meeting called to order by Bea Paolucci, Chair, at 8:32 a.m. and a quorum was established.
- II. **Approval of Minutes:** Debe Fults made a motion to approve the minutes of April 12, 2018. Thom Schiff seconded. The Board unanimously approved the minutes and the motion passed.
- III. **Director's Report:**
 - a. **Budget** – The finance report was presented and discussed. Ms. Gallik presented the full budget to City Council and the FY 2019 Budget was approved.
 - b. **Performance Metrics** – Performance Scorecard through the end of April was presented. There was a discussion about the increase in CPS referrals and the number of children currently in foster care. The number of available resource families has decreased. Also discussed was the increase in benefit applications and the processing timeliness of Medicaid applications.
 - c. **Management Report** - Ms. Gallik reported that she attended a CSA Conference in Roanoke, Virginia, League of Social Services Executives Conference in Hampton, and a Disaster Food Stamp Conference in Virginia Beach.

Ms. Gallik also reported that Bonnie Newcomb accepted the Self-Sufficiency Specialist Senior position, and our agency will now be recruiting for a Benefit Programs Specialist Senior – Community Based position.

The Cooling Assistance Program will begin on June 15, 2018.

Department of Social Services will be closed on June 27, 2018 for our annual staff training day.

IV. Old Business

- a. **Vote on New Day/Time for Board Meeting** - After discussion, Thom Schiff made a motion to have our board meeting bimonthly (every two months) on the first Thursday of the month at 4:00 p.m. beginning with our next meeting on September 6. Debe Fults seconded and the Board unanimously approved and the motion passed.



V. New Business

- a. Mrs. Gallik provided all board members with a Medicaid expansion packet. She explained that a January, 2019 implementation date is anticipated and employment training six months later. It is estimated that there will be approximately 1,400 new enrollees for the City of Fredericksburg.

In July, our Department will receive \$97,000.00 from the state to support Medicaid expansion. We may need an additional Benefit Programs Specialist position. Mrs. Gallik will bring proposal to board in September.

Ms. Paolucci discussed the possibility of herself and other volunteers assisting with entering Medicaid applications into the computer.

- b. Mrs. Gallik presented information about the Northern Regional Director of the VADSS providing a two hour training for board members. It was discussed and a decision was made to wait until the vacant board member position is filled before attending this training.
- c. Mrs. Gallik presented information about each team in our agency taking a turn providing a presentation at our agency full staff meeting to promote agency cohesiveness. She asked if the board would be interested in seeing these presentations after they are presented to all staff. Natalie Newton would be invited to come to the November board meeting to show their Foster Care Adoption Video that provides information on what a worker deals with on a day to day basis. All board members expressed an interest in viewing the video.

VI. **Executive Session:** There was no need to go into Executive Session.

VII. **Items for Consent/Approval:** There were no items for approval.

VIII. **Adjournment:** The meeting adjourned at 9:42 a.m. The next meeting is scheduled for **September 6, 2018 at 4:00 p.m.**

Respectfully Submitted:

Stacie E. Dodd
Stacie Dodd
Administrative Support Spec. III

09/06/2018
Date

Bea Paolucci
Bea Paolucci, Chair

9-6-2018
Date

APPROVED