



**City of Fredericksburg**  
**Department of Social Services**

*Helping people triumph over hardships to promote  
healthier futures within our community*

**Christen Gallik, Director**  
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**City of Fredericksburg Department of Social Services**  
**Board of Directors Meeting**  
**Meeting Minutes – December 6, 2018**  
**DSS Conference Room – 608 Jackson Street, Fredericksburg, VA 22401**

**Present for the meeting:** Beth Girone, Bea Paolucci, Chair, Debe Fults, Thom Schiff, Christian Zammass, and Stacie Dodd (Secretary).

- I. **Call to Order:** Meeting called to order at 4:05 p.m. by Bea Paolucci, Chair, and a quorum was established.
- II. **Approval of Minutes:** Debe Fults made a motion to approve the minutes of November 1, 2018. Christian Zammass seconded. The Board unanimously approved the minutes.
- III. **Director's Report:**
  - a. **Budget** – The budget was presented and discussed.
  - b. **Performance Metrics** – Performance Scorecard through the end of October was presented.
  - c. **Management Report** – Ms. Gallik's Director's report was distributed by Beth Girone and discussed. Board of Social Services' training by Linda Gibson, State Regional Director, has been scheduled for February 7, 2019 from 4:00 to 5:00 p.m. before the scheduled board meeting.  
  
Beth Girone invited the board to attend our agency holiday breakfast on December 20, 2018 from 9:00 to 10:00 in our Conference Room. Christian Zammass volunteered to bring coffee.
  - d. **Agency Reviews** – There were no agency reviews to report.
- IV. **Old Business:** There was no old business to discuss.
- V. **New Business:** There was no new business to discuss.
- VI. **Executive Session:** There was no need to go into Executive Session. Bea Paolucci, Chair, stated that we had an employee on probation who did not work out, and the employee made a decision to resign.
- VII. **Items for Consent/Approval:**
  - a. **Approval of FY 2020 Budget** – The budget was presented by Beth Girone for approval. After discussion, Thom Schiff made a motion to approve the budget. Debe Fults seconded. The Board unanimously approved the budget.

VIII. **Adjournment:** The meeting adjourned at 4:43 p.m. The next meeting is scheduled for **February 7, 2019 at 4:00 p.m.**

Respectfully Submitted:

Stacie Dodd

Stacie Dodd  
Administrative Support Spec. III

02/07/2019

Date

**APPROVED**

Bea Paolucci

Bea Paolucci, Chair

2-7-2019

Date