

**City of Fredericksburg Department of Social Services
Board of Directors Meeting
Meeting Minutes – April 7, 2022
DSS Conference Room – 608 Jackson Street, Suite 100, Fredericksburg, VA 22401**

Present for the meeting: Christen Gallik – Director, Beth Girone – Assistant Director, Bea Paolucci – Chair, Kisha Frye, Catharine Lloyd, Thom Schiff, Christian Zammas, and Stacie Dodd – Secretary.

A. **Call to Order** – Meeting was called to order at 4:02 p.m. by Bea Paolucci, Chair, and a quorum was established.

B. **Approval of Board Meeting Minutes** for February 3, 2022.

Move: Thom Schiff

Second: Christian Zammas

Status: All in favor

C. **Director's Report**

1. **DSS Financial Report** – The City of Fredericksburg DSS Financial Report for the period ending February 28, 2022 was presented by Ms. Gallik, Director, and discussed.

2. **Director's Management Report – April 7, 2022**

Ms. Gallik presented and discussed her Management Report.

Ms. Girone, Assistant Director, updated the board on personnel vacancies. We have recently filled two Benefit Programs Specialist II positions. Also, Elizabeth Blanton, Benefit Programs Specialist II, was promoted to fill our vacant Program Coordinator – Self Sufficiency position.

Ms. Girone provided information about two resignations effective April 15, There was a discussion and questions from the Board Members about the reasons for the resignations.

Ms. Girone also gave an update on COVID. There have not been any employees on COVID leave for the past three weeks.

Ms. Girone informed the board that a Personal Finance Training class will be provided for employees by Rappahannock United Way. The class will be paid for by Department of Social Services and will be after Work hours every other week for a six month period.

The Rappahannock Area Community Services Board provided training to Family Services Specialists on how to properly administer Narcan Nasal Spray for an opioid overdose at the REVIVE! Training – 03/24/2022.

Ms. Gallik informed the board that Dr. Danny Avula accepted Governor Glenn Youngkin's appointment as Commissioner of the Department of Social Services effective February 4, 2022. He is a physician and is leaving his position as Director of Richmond and Henrico Health Districts to become our new Commissioner.

Ms. Girone provided information on April activities for Child Abuse Prevention Month.

The City of Fredericksburg's plastic bag tax went into effect on January 1, 2022. Customers are charged five cents on disposable one-time-use plastic bags provided to them at local grocery stores, convenience stores, and pharmacies within city limits. To help our SNAP clients, the City has generously designed and provided two BYOB FXBG reusable shopping bags for each SNAP client. Our agency is including in the shopping bags information on nutrition, food access, and Medicaid. The bags will be provided to clients who come into our agency and to various community organizations who have agreed to help us distribute to our clients. The shopping bags with paperwork inside them were also given to Board Members to inform them of the information being provided to our clients.

Governor Youngkin Announces Safe and Sound Task Force to End Practice of Kids Sleeping in Local Government Offices – This announcement from Governor Youngkin was provided for information to the Board Members. Ms. Gallik informed the board members that we have not had any displaced kid(s) sleeping in our Department because of a shortage of placements for children.

a. Quarterly Local Agency Dashboard – Q2/SFY 2022

Ms. Gallik, Director, presented and discussed the Quarterly Local Agency Dashboard – Q2/SFY 2022.

D. **Old Business** – There was no old business to discuss.

E. **New Business** – There was no new business to discuss.

F. **Executive Session** – There was no need to go into Executive Session.

G. **Items for Consent/Approval**

I. Home Based Care Policy, May 2022 (Vote)

Copies of the Home Based Care Policy, Assessment for Companion Hours, and Virginia Uniform Assessment Instrument were provided for the Board to review by Liz Smith, Family Services Specialist, Adult Services Worker.

Ms. Girone explained that we are required to have this policy in place to provide Companion Services. There was a discussion on agencies that can be made aware of this service.

Move: Christian Zammas

Second: Kisha Frye

Status: All in favor

H. **Adjournment** – The meeting adjourned at 4:46 p.m.

The next meeting is scheduled for June 2, 2022 at 4:00 p.m.

I. Respectfully Submitted:

Beth Murone for Stacie 6/2/22
Stacie Dodd, Secretary Date

T. D. Duffy June 2, 2022
Bea Paolucci Date
Tim Duffy