



ALUM SPRING PARK
Greenbrier Drive
Fredericksburg, Virginia 22401

SEASONAL HOURS OF OPERATIONS
OPEN YEAR ROUND

DAWN TO DUSK

For your own personal safety, swimming and /or wading in the water is strongly discouraged! Should a water related emergency occur during your visit, dial 911 and report the incident and your location to the authorities.

Alum Spring Park may be closed during inclement weather or due to conditions considered hazardous to the public.

**** Please sign up for Fredericksburg Alerts at www.Fredericksburgalert.com
This is how you will be notified of any park closures or delays.****

Alum Spring Park Rental Rates

Summer Hours Only

April 1-October 31

4 Hour Time Block
(9am-1pm or 3pm-7pm)

8 Hour Time Block
(9am-7pm)

Facility	Resident (22401) Deposit/Rental	Non- Resident Deposit/ Rental		Resident (22401) Deposit/ Rental	Non- Resident Deposit/ Rental
Shelter	\$100/\$75	\$100/\$110		\$100/\$120	\$100/\$190
Lower Section (No Shelter)	\$50/\$50	\$70/\$70		\$70/\$80	\$70/\$110
Alcohol Usage	\$100/\$100	\$100/\$100		\$100/\$100	\$100/\$100

Rental of the **ENTIRE** Park is a \$500.00 Deposit plus \$500.00 rental fee per day.

Any rentals of the entire park will require proof of liability insurance of at least \$1,000,000.00 for the period covering the event.

Alcohol for Entire Park is \$500.00 deposit plus usage fee of \$100.00.

- The alcohol fees are **in addition** to the VA ABC License, deposit and rental fees for shelter, open spaces and/or entire park rentals.
- Alcohol usage fees are **NOT** refundable even if all other fees are refundable (i.e. cancellation).
- Virginia ABC License IS REQUIRED for any park rental that is consuming alcohol and is in addition to the alcohol fees listed above.
- Virginia ABC License can be applied for here:
<http://www.abc.virginia.gov/licensing/obtainlicense.html>
- The attached Alcohol Policy and Contract Form is also required at the time of park reservation.

Parks, Recreation and Events department reserves the right to increase deposits and rental rates for users who have previously had deposits held.

Rental rates are by 4 or 8 hour blocks during the summer hours.

There are no partial hour payments.

Groups that leave early will not receive a pro-rated refund on unused portion of rental time.

Return form and payment to: Fredericksburg Parks, Recreation & Events,
Dorothy Hart Community Center, 408 Canal St, Fredericksburg, VA 22401
Questions? Call 540-372-1086 or E-mail fredprpf@fredericksburgva.gov

GENERAL RULES AND REGULATIONS

Violators of the following rules and regulations will be subject to applicable penalties and the possibility of suspension from the park for a designated period of time. Please respect our rules; they are provided for the protection of park users as well as the natural beauty and historic values of the park. Please enjoy Alum Spring Park.

1. **LIABILITY:** The City of Fredericksburg, Virginia, and or any of its officers or employees shall not be responsible for any personal injury or property damage. Permitted users of the park may be required to provide separate General Liability Insurance, at the discretion of the Parks & Recreation Staff, depending on the date, time, and nature of their permitted park usage.
2. **PICNICKING:** Picnicking is confined to designated areas only.
3. **SHELTER RENTAL:** The park shelter may be reserved in advance at the Dorothy Hart Community Center by a person, age 21 or older, by completing the Alum Spring Park Rental Contract. The person signing the park reservation form assumes the responsibility of those persons in attendance during the rental period, to include underage drinking and other inappropriate behavior.
4. **PARKING:** Available parking to the public in designated area only. **NO vehicles permitted on the park grass without specific written permission by Parks and Recreation Department.**
 - a. **FEES:** No parking fees will be charged at Alum Spring Park.
 - b. **HANDICAPPED PARKING:** Handicapped parking spaces are not to be occupied by unauthorized vehicles.
5. **FIRES:** No person shall kindle, build maintain or use a fire other than in the grills provided for such purpose. Any fire shall be continuously under the care of a competent person (18) years of age or older. No person in the confines of the area owned by the City shall discard any lighted match, cigar, or other burning object. No open fires or gas grills are permitted in the park.
6. **LITTER:** Any person littering area shall be denied the privilege of area use and shall be guilty of a misdemeanor.
7. **TRASH:** No person will deposit, dump, drip or place any refuse of any kind in or on park property, except into the receptacles provided for trash disposal.
8. **VANDALISM, TAMPERING, OR DESTRUCTION OF PROPERTY:** No person willingly marks, cut, deface, injure, tamper with, displace, or remove any man - made or natural item in the park. The discharge of vehicular fluids in the park is prohibited; the action of such is subject to prosecution.
9. **DOGS:** Unleashed animals are not permitted in the park, and are subject to a \$25.00 fine. Owners must pick up after their dogs or be subjected to a fine of \$25 per offense.
More info here: <https://ecode360.com/28966950>
10. **NOISE:** Excessive radio volume is prohibited. City noise ordinance is enforced.
11. **WATER:** Use of any natural body of water within the Park or its tributaries, for drinking, dumping or any other purpose is prohibited.
12. **CAMPING:** Camping in Alum Spring Park is not permitted.
13. **ALCOHOL:** A Virginia ABC License is required for any rentals that are consuming alcohol. Go here to apply for a license (<http://www.abc.virginia.gov/licensing/obtainlicense.html>)
A separate alcohol usage fee is also required and payable to the City of Fredericksburg.
14. **CLOSING:**
 - a. No trespassing allowed after dark.
 - b. **GATE:** Gate to the park will be locked if the level of water passing through the ford becomes dangerous for vehicles to cross. Any vehicle remaining within the park enclosure will have information placed under its windshield wiper regarding vehicle removal.

General Rental Policies

1. Rental contract must be filled out in its entirety and approved by an authorized representative of the Parks, Recreation & Events Department of the City of Fredericksburg. Proper insurance verification must be presented when deemed necessary according to the event or function type.
2. Payment of rental fee and deposit is required at the time of reservation; requested shelter will not be placed on hold. Deposits will be refunded if park and shelter is returned to its original condition (i.e. no damage, trash is removed, etc.).
3. Deposit refunds will require **4 weeks** for processing unless paid by credit card. Credit card refunds will take **5 business days** to process.
4. Cancellation requests must be received at least **2 weeks** in advance of the rental date in order to qualify for a full refund of rental fee and deposit. Cancellation requests received less than **2 weeks** in advance will qualify for a refund of the rental fee only. Cancellation due to weather or other reasons not under the control of the City are not subject to refund. Shelter rentals occur in four-hour blocks. No refunds will be issued for unused time from a rented block.
5. Rental of the facility entitles the user group to use of the shelter **ONLY**.
6. A Virginia ABC License is required for alcohol consumption within a rented Shelter. There is **NO** Alcohol permitted outside of a rented Shelter. The applicant is responsible for securing an ABC license, if applicable. (<http://www.abc.virginia.gov/licensing/obtainlicense.html>)
7. The applicant will be responsible for the actions and behavior of ALL persons involved with, or located at, the picnic shelter during the scheduled hours of the activity, to include underage drinking.
8. **For your own personal safety, swimming and /or wading in the water is strongly discouraged!** Should a water related emergency occur during your visit, dial 911 and report the incident and your location to the authorities.

**** Any changes to the rental contract must be done in writing and turned into the Dorothy Hart Community Center. ****

***PLEASE REPORT ALL PARK DEFICIENCIES, VANDALISM, ETC.
TO THE PARK- MAINTENANCE PERSONNEL ON PROPERTY.***

**** Please sign up for Fredericksburg Alerts at www.fredericksburgalert.com
This is how you will be notified of any park closures or delays. ****

Alum Spring Park Rental Contract

Date of Event _____ Day of Week _____

Event Title _____ Estimated Attendance _____

Time of Usage 9 a m to 1pm / 3pm to 7pm Need Electric Yes No

Additional Equipment to be brought _____

Lessee's Name _____ Phone: _____

Lessee's Address: _____

City _____ State _____ Zip _____

Contact Person _____ Contact Phone _____

Person Responsible for Clean-up _____ Phone _____

Send Refund To (if different from above) _____

_____ City _____ St _____ Zip _____

I, _____ (contact person), as representative of the

Group/Business/Responsible Party _____

in consideration for the use Alum Spring Park, Greenbrier Drive, Fredericksburg, VA for myself and all my legal representatives do hereby agree and undertake to save and hold harmless, release and forever discharge the City of Fredericksburg, its officers, agents, employees and any and all other persons, firms and corporations, acting on behalf of the City from any and all actions, demands or claims for damages to persons or property, that may arise out of the use of said City property specified here, without regard to a negligent act or omission of the applicant, the City of Fredericksburg, or any other person, organization, firm, or corporation acting on behalf of the City.

By my signature below, I certify that I have received a copy of, read, and fully understand my rental contract, the general rental policies for Alum Spring Park, and the prescribed responsibilities for Alum Spring Park lessees. I further understand that my failure to meet any of these responsibilities or comply with any policy may result in the immediate termination of the rental agreement by the onsite facility supervisor. I also agree that, if termination of the rental agreement is deemed necessary by the supervisor, I will ask that my guests exit the park in a quick and orderly fashion and personally oversee the clean-up of the rental space. Finally, I understand and agree that, should early termination of my rental contract become necessary, I will receive no refund of rental fees and my deposit may be withheld.

Date

Print Name (First & Last)

Lessees Signature

FOR STAFF TO COMPLETE

Permit # _____

Lower shelter

Upper Shelter

Date of Rental _____

Day of Week _____

Times of Usage 9am to 1pm 3pm to 7pm

Deposit Fee _____ Date Paid _____ Staff _____

Rental Fee _____ Date Paid _____ Staff _____

Parks Copy Received Date _____ Staff _____

Electric Yes No

Return form and payment to: Fredericksburg Parks, Recreation & Events,
Dorothy Hart Community Center, 408 Canal St, Fredericksburg, VA 22401
Questions? Call 540-372-1086 or E-mail fredprpf@fredericksburgva.gov

ALCOHOL POLICY & CONTRACT

- A. Lessee** is responsible for obtaining all necessary banquet special event or mixed beverage special event licensing from the Virginia ABC Board. <http://www.abc.virginia.gov/licensing/banquet.htm>
- B.** Alcohol can only be consumed in the Shelter area even if the entire Park is rented by same Lessee. ***No alcohol will be permitted outside of shelter area.***
- C. Lessee** of the Shelter/Entire Park with alcohol permit is required to be covered by additional comprehensive liability special event policy in the amount of \$1,000,000 in effect the dates of facility use listing the City of Fredericksburg as the name insured, which is to be submitted to the office 2 weeks prior to rental. Which can be purchased here: <http://www.specialeventinsurance.com>
- D. Lessee** is required to pay an additional alcohol deposit of \$100 for Shelter, and \$500 for Entire Park, in addition to the current deposit fees. These deposits are refundable provided there is no damage and the area is returned clean.
- E. Lessee** will pay an Alcohol usage fee of \$100, which will cover any additional administrative time required to track permitting and scheduling, which is to be submitted to the office **2 weeks** prior to rental.
- F.** Alcohol usages fees are **NOT** refundable even if all other fee are refundable (i.e., cancellation).
- G. Lessee** assumes responsibility for all guests that consume alcohol.

I, _____ (contact person), as representative of the group _____ in consideration for the use of Alum Spring Park, Greenbrier Drive, Fredericksburg, VA for myself and all my legal representatives do hereby agree and undertake to save and hold harmless, release and forever discharge the City of Fredericksburg, its officers, agents, employees and any and all other persons, firms and corporations, acting on behalf of the City from any and all actions, demands or claims for damages to persons or property, that may arise out of the use of said City property specified here, without regard to a negligent act or omission of the applicant, the City of Fredericksburg, or any other person, organization, firm, or corporation acting on behalf of the City.

By my signature below, I certify that I have received a copy of, read, and fully understand the alcohol policy & contract for Alum Spring Park rental. I further understand that my failure to meet any of these responsibilities or comply with the policy may result in the immediate termination of the rental agreement by the onsite facility supervisor. I also agree that, if termination of the rental agreement is deemed necessary by the supervisor, I will ask that my guests exit the Park in a quick and orderly fashion and personally oversee the clean-up of the rental space. Finally, I understand and agree that, should early termination of my rental contract become necessary, I will receive no refund of alcohol fees and my deposit may be withheld.

<i>Date</i>	<i>Print Name (First & Last)</i>	<i>Lessees Signature</i>

FOR STAFF TO COMPLETE

Insurance Certificate received Yes No

VA ABC Permit # _____ Rental Permit # _____ Date _____ Staff _____

Alcohol Deposit Fee _____ Date Paid _____ Staff _____

Alcohol Usage Fee _____ Date Paid _____ Staff _____