



Building Services Division
601 Caroline Street, Suite 400
P.O. Box 7447
Fredericksburg, VA 22404-7447
Telephone: 540 372-1080
Fax: 540 372-0636

LICENSURE EXEMPTION AFFIDAVIT

PROJECT ADDRESS: _____

APPLICANT: _____

MAILING ADDRESS: _____

I HEREBY CERTIFY THAT I AM NOT SUBJECT TO LICENSURE OR CERTIFICATION AS A CONTRACTOR OR SUBCONTRACTOR PURSUANT TO CHAPTER 11 OF THE TITLE 54.1 OF THE CODE OF VIRGINIA BECAUSE I QUALIFY UNDER ONE OF THE FOLLOWING EXPEMPTIONS.

- Any person who performs or supervises the construction, removal, repair or improvement of no more than one primary residence owned by him and for his own use during any 24-month period.
- Any person who performs or supervise the construction, removal, repair or improvement of a house upon his own real estate property as a bona fide gift to a member of his immediate family provided such member lives in the house. For purposes of this section, "immediate family" includes one's mother, father, son, daughter, brother, sister, grandchild, grandparent, mother-in-law and father-in-law.
- Any person who performs or supervises the repair or improvement of industrial or manufacturing facilities, or a commercial or retail building, for his own use.
- Any person who performs or supervises the repair or improvement of residential dwelling units owned by him that are subject to the Virginia Residential Landlord and Tenant Act (§55-248.2 et seq.).
- Any owner-developer, provided that any third party purchaser is made a third party beneficiary to the contract between the owner-developer and a licensed contractor whereby the contractor's obligation to perform the contract extends to both the owner-developer and the third party. Owner-Developer means any person who, for a third party purchaser, orders or supervises the real property owner, controlled, or leased by the owner-developer, or any other improvement to such property and who contracts with a person licensed in accordance with this chapter for the work undertaken.

Signature of Applicant

Date